# LETTER OF APPLICATION

18 February 20XX

Peter Farnham ABC Clothing Ltd 85 Tuesday Road

Dear Peter

#### Subject: Sales Assistant Vacancy (vacancy number 40568)

I am writing to apply for the position of Sales Assistant at ABC Clothing Ltd, which was advertised on Trade Me on 14 February 20XX.

I have enclosed my CV to support my application. It shows that I would bring important skills to the position, including:

- time management and strong organizational skills
- high-level customer service and friendly relationship management
- cash handling and sales ability
- motivation and dedication

As a Sales Assistant at a busy shoe store, I have been able to build up a strong foundation of customer service skills. Though I have really enjoyed this role, I am looking for a new challenge in my career. The Sales Assistant role with ABC Clothing Ltd would offer me a chance to grow and further develop my retail career.

I would enjoy having the opportunity to talk with you more about this position, and how I could use my skills to benefit your organization at an interview.

Thank you for considering my application. I look forward to hearing from you.

Yours sincerely

Lizzie Long

# **Sample Of Application Letter Guidelines**

**Jin-Ying Zhang** 

**Sample Of Application Letter Guidelines:** 

Unveiling the Magic of Words: A Review of "Sample Of Application Letter Guidelines"

In a world defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their power to kindle emotions, provoke contemplation, and ignite transformative change is truly awe-inspiring. Enter the realm of "Sample Of Application Letter Guidelines," a mesmerizing literary masterpiece penned by a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve to the book is central themes, examine its distinctive writing style, and assess its profound affect the souls of its readers.

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