

Sample Letter of Introduction to request placements

This proforma letter can be used by you to contact agencies when seeking your placement

Dear (insert name of agency contact)

This letter is to introduce (insert your name) who is currently completing the Master in Counselling degree offered by Monash University. Monash University has a proud tradition of providing counselling courses to postgraduate students. The Professional Placement component of these courses is essential for giving students the opportunity to gain valuable skills, experience and knowledge and the opportunity to apply these in a professional counselling environment. It is also an opportunity for supervisors to draw on their vast knowledge and experience to guide and encourage these professionals of the future.

Students are required to experience placement for a total of 280 hours (35 full days approx.). This comprises 100 direct contact hours, 160 non-contact hours and 20 supervision hours.

Whilst on placement, students will be expected to involve themselves in general agency activities as well as working with a range of clients, under the direct supervision of an experienced counsellor. The professional placement experience is designed to develop a range of professional skills and to acquaint students with issues of professional ethics and practice in counselling.

Thank you very much for your professional assistance with student placements. We look forward to working with you.

Yours sincerely,



Dr Nicky Jacobs
Course Leader
Master in Counselling
Monash University

Sample Student Placement Request Letter

BM King



Sample Student Placement Request Letter:

Unveiling the Power of Verbal Art: An Psychological Sojourn through **Sample Student Placement Request Letter**

In a world inundated with displays and the cacophony of quick connection, the profound power and emotional resonance of verbal artistry frequently diminish into obscurity, eclipsed by the regular assault of sound and distractions. Yet, located within the musical pages of **Sample Student Placement Request Letter**, a interesting work of literary brilliance that impulses with fresh thoughts, lies an memorable journey waiting to be embarked upon. Written by way of a virtuoso wordsmith, that magical opus instructions viewers on an emotional odyssey, lightly revealing the latent possible and profound influence embedded within the delicate internet of language. Within the heart-wrenching expanse with this evocative evaluation, we will embark upon an introspective exploration of the book is main subjects, dissect their fascinating publishing type, and immerse ourselves in the indelible effect it leaves upon the depths of readers souls.

<https://crm.avenza.com/files/Resources/fetch.php/ncv%20new%20venture%20creation%20question%20papers.pdf>

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