



## Polycom® SoundStation Duo™ Conference Phone

### Quick User Guide

About Your Phone  
Using Your Phone  
Basic Phone Features  
Customizing Your Phone

For detailed information, see the User Guide for the Polycom SoundStation Duo Conference Phone, available from the [SoundStation Duo Support Web page](#).

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## ABOUT YOUR PHONE

### Overview

Your Polycom SoundStation Duo conference phone is a dual-mode conference phone. This means it can operate in the following modes:

- **PSTN mode**—In this mode, the phone is connected to a standard (analog) phone jack so calls can be made using the Public Switched Telephone Network (PSTN).
- **SIP mode**—In this mode, the phone is connected to a Session Initiation Protocol (SIP) server so calls can be made over Internet Protocol (IP) networks. In SIP mode, phones can use advanced features such as messaging, forwarding, and transferring.

Your phone may be set up to operate in either mode. If your phone is connected to both an analog phone jack and the network, your phone may be able to switch between modes.

The mode your phone operates in determines which features are available on your phone.

#### Note:

Certain phone features are set up by your system administrator or determined by your phone environment. As a result, some features may not be available or may operate differently on your phone. Unless otherwise noted, this guide contains generic information for using your phone in either SIP or PSTN mode. For specific information on using your phone in each mode, see the User Guide.

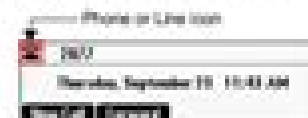
## Keypad



- 1 Press one of these keys to access a soft key on the screen.
- 2 Press the **Call** key to place and answer calls.
- 3 Press the **Conference** key to set up a conference with you, the person you are talking with, and another party.
- 4 Press the **Redial** key to automatically dial the last call you placed.
- 5 Press the **Display** keys to enter information.
- 6 Press the **Mute** key so no one can hear you, but you can hear everyone else.
- 7 Press the **Volume Up or Down** key to raise or lower the volume of the ring or speakerphone.
- 8 Press the **Arrow** keys to scroll through lists and fields.
- 9 Press the **Select** key to select and enable/disable items.
- 10 Press the **Menu** key to view the Main Menu.

## Phone Icons

A Phone or Line icon displays on the top-left of the phone screen to indicate line or call status, as shown next.



The Phone or Line icon may display one of the following icons:

	Active call that uses Polycom® HD Voice™ technology
	Active call that does not use Polycom HD Voice
	Conference call taking place
	Dialing in progress
	Do Not Disturb enabled (SIP mode only)
	Forwarding enabled (SIP mode only)
	Held call
	Held call on a shared line (SIP mode only)
	Messages waiting (SIP mode only)
	Registered line (SIP mode) or Connected line (PSTN mode)
	Registered shared line (SIP mode only)
	Phone is ringing
	Unregistered line (SIP mode) or Unconnected line (PSTN mode)

# Polycom Soundstation Instruction Manual

**RC Schank**



## **Polycom Soundstation Instruction Manual:**

Official Gazette of the United States Patent and Trademark Office ,2003      *Network World* ,1996-10-07 For more than 20 years Network World has been the premier provider of information intelligence and insight for network and IT executives responsible for the digital nervous systems of large organizations Readers are responsible for designing implementing and managing the voice data and video systems their companies use to support everything from business critical applications to employee collaboration and electronic commerce      **Martindale-Hubbell Buyer's Guide** ,1998      **CIO** ,1993-10-01

Human Factors and Web Development Mark J. Anderson,Patrick J. Whitcomb,2002-08-01 Due to the ever changing technological landscape and the global integration of the Internet in schools libraries homes and businesses the content of this second edition changed significantly Since many computer users are connected at both home and work the Web has transformed communication consumption patterns and access to business politi      The Power of Virtual Distance Karen Sobel Lojeski,Richard R. Reilly,2020-04-06 This revised second edition presents 15 years of data on Virtual Distance metrics and their predictive impact on organizational success factors shedding new light on how to correct for communication challenges that often show up as a foggy set of digital disconnects where the vitality of the virtual workforce often gets lost in transmission This still evolving Digital Age conundrum continues to present new complications The rise of remote work which rests on an increasing reliance on electronic communication and the overall growth of virtual interactions has led to the escalation of a phenomenon called Virtual Distance Virtual Distance which influences our behavior through three components Physical Distance Operational Distance and Affinity Distance affects not only how we relate to others thousands of miles away but even to co workers sitting right next to each other Perhaps even more problematic Virtual Distance causes measureable malfunctions in teamwork innovation leader effectiveness and overall performance But it doesn t have to be this way The Power of Virtual Distance offers specific proven and predictable solutions that can reverse these trends and turn Virtual Distance into a unification strategy to capture untapped competitive advantage Surprised The Power of Virtual Distance 2nd Edition is a must read for leadership who want to understand the true and quantifiable costs of the virtual workplace For the first time ever readers can take the guesswork out of managing the virtual workforce by applying a mathematical approach derived from the extensive Virtual Distance data set The Virtual Distance Ratio The Virtual Distance Ratio can precisely pinpoint the particular impacts of Virtual Distance on the organization s critical success factors Beyond business metrics Virtual Distance solutions also detail ways to restore meaningfulness and well being into people s experience of work enhancing life lived in the Digital Age The Power of Virtual Distance reveals an updated set of data including the first award winning analysis collected from an extended range of executives to individual contributors that represent situations and solutions in more than 36 industries in 55 countries across the globe Readers will get a first look at the data and its revelations on how to be less isolated and more integrated Helping managers globally this book Offers new

real world case studies and a chance for readers to participate in thought experiments to help with personal performance group synergy and by extension relationship dynamics of all kinds Demonstrates with statistically significant trend analyses that Virtual Distance is growing at exponential rates in every corner of communities worldwide Offers expert advice on how to manage the unintended human consequences of today's digital technologies Companies that successfully harness the power of Virtual Distance demonstrate better performance The second edition of The Power of Virtual Distance is a valuable one of a kind resource for everyone from the C suite to human resource professionals from divisional leaders to project managers Everyone in the organization can benefit by discovering how to improve financials innovation trust employee engagement satisfaction organizational citizenship and other key performance indicators And perhaps best of all by following the prescriptions on how to reduce Virtual Distance the entire workforce will have the tools they need to bring about a revival of meaning purpose and an enlivened sense of humanhood back into everyday work and everyday life **Standard**

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**Discussion Materials** Bill Keenan, 2020-03-31 Why aren't you using LTM EBITDA for credit metrics asked the managing director who sat across from me his widow's peak clearly visible as he inspected the sheet in front of him His spacious office looked out onto New York Harbor Bust said the vice president who was a slightly younger douchier version of Widow's Peak He slashed his red ballpoint pen across the sheet and flipped to the next page Walk me through the debt paydown and your interest rate assumptions continued the VP Pretty dovish view Maybe the Fed knows what they're doing after all said Widow's Peak He shot a glance at the VP They shared a chuckle at what I couldn't tell you This question about interest rates I knew Dovish I thought Doves fly south for the winter so dovish is downwards low interest rates We're running short on time said Widow's Peak He flipped to the cover page of my presentation One final point all pitch decks should have the same title Since this presentation was geared towards an LBO analysis I was thinking No thinking All decks same title Discussion Materials Noted Discussion Materials gives the reader an honest look at Wall Street from someone in the trenches After graduating from Columbia Business School Bill Keenan joined Deutsche Bank's investment banking division as an associate where despotic superiors and the blinking red light of his BlackBerry instilled low level terror on an hourly basis You'll join him in his cubicle on the 44th floor of 60 Wall Street as he scrambles to ensure floating bar charts are

the correct shade of orange and all numbers are left aligned but whatever you do don't ask him what any of it means Leaning heavily on his fellow junior bankers and the countless outsourcing resources the bank employs he slowly develops proficiency at the job eventually gaining traction and respect one deal at a time over a two year span ultimately cementing his legacy in the group by attaining the unattainable placing a dinner order on Seamless one Sunday night at work from Hwa Yuan Szechuan amounting to 25.00 tax and tip included the bank's maximum allowance for meals the perfect order Mergent OTC Industrial Manual, 2003 *Ziff Davis Smart Business for the New Economy*, 2000-05 **PC Magazine**, 2001

**Network World**, 1994-12-05 For more than 20 years Network World has been the premier provider of information intelligence and insight for network and IT executives responsible for the digital nervous systems of large organizations Readers are responsible for designing implementing and managing the voice data and video systems their companies use to support everything from business critical applications to employee collaboration and electronic commerce *Mergent's Handbook of Nasdaq Stocks Summer 2004* Mergent, Inc., 2004-07-29 Mergent's Handbook of NASDAQ Stocks offers you quick and easy access to key financial statistics on companies listed on the NASDAQ Stock Exchange This handbook updated quarterly presents market data performance ratios stock prices and dividend information of recent quarterly results as well as future prospects in succinct one page profiles Filled with the latest available facts and figures Mergent's Handbook of NASDAQ Stocks helps you make the most informed investment decisions Each full page company profile includes Business Summary highlights products markets and business line Summary of recent developments including latest quarterly earnings reports Stock performance chart Ten years of income statement and balance sheet data if available Key performance ratios Officers address phone and fax numbers Web sites transfer agents auditor investor contact and legal counsel and more Plus features that includes Company stock selling below book value Price score leaders Rankings by selected investment criteria Stocks with high and low price earnings multiples Low price stocks A Century of Providing Trusted Information For over a century Mergent has been the preferred source for global business and financial information by providing comprehensive data to savvy investors both novice and professional Mergent's business research tools offer a convenient way to quickly identify potential investment opportunities with the most reliable and complete business and financial information available

**Commerce Business Daily**, 2001-02 **Mergent's Handbook of NASDAQ Stocks Spring 2006** Tormod Nfs, Tormod N's, Tormod Na's, 2006-04 *Groupware* David Coleman, 1997 A guide to technology and implementation issues in the groupware field Each chapter contains a compendium between commercial groupware and WWW technology intranets

*Wall Street & Technology*, 1997 **Entrepreneur**, 1995-07 **Fortune** Henry Robinson Luce, 2004-03 *Hoover's Billion Dollar Directory* Hoover's, Inc, 1997 Contains essential information on 6 420 companies the publicly listed US companies that were traded on the New York Stock Exchange NYSE American Stock Exchange AMEX and Nasdaq National Market Nasdaq as of March 31 1997

## **Polycom Soundstation Instruction Manual Book Review: Unveiling the Magic of Language**

In a digital era where connections and knowledge reign supreme, the enchanting power of language has become much more apparent than ever. Its capability to stir emotions, provoke thought, and instigate transformation is truly remarkable. This extraordinary book, aptly titled "**Polycom Soundstation Instruction Manual**," compiled by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound impact on our existence. Throughout this critique, we shall delve into the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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