

APA Style: Handling Quotations, Citations, and References

In-Text Quotations

When using APA format, follow the author-date method of citation. This means that the author's last name and the year of publication for the source should appear in the text, and a complete reference should appear in the reference list.

- *Example:*

Smith (1970) compared reaction times . . .

In a recent study of reaction times (Smith, 1970), . . .

In 1970, Smith compared reaction times . . .

Short Quotations

To indicate short quotations (fewer than 40 words) in your text, enclose the quotation within double quotation marks. Provide the author, year, and specific page citation in the text, and include a complete reference in the reference list. Punctuation marks such as periods, commas, and semicolons should appear after the parenthetical citation. Question marks and exclamation points should appear within the quotation marks if they are a part of the quotation but after the parenthetical citation if they are a part of your text. When paraphrasing, the citation (author and page number) must still be included. Paraphrasing is preferred over direct quoting.

- *Example:*

She stated, "The placebo effect disappeared when behaviors were studied in this manner" (Miele, 1993, p. 276), but she did not clarify which behaviors were studied.

According to Miele (1993), "The placebo effect disappeared when behaviors were studied in this manner" (p. 276).

Miele (1993) found that "the placebo effect disappeared" in this case (p. 276), but what will the next step in researching this issue be?

Long Quotations

Place quotations longer than 40 words in a freestanding block of typewritten lines, and omit quotation marks. Start the quotation on a new line, indented five spaces from the left margin. Type the entire quotation on the new margin, and indent the first line of any subsequent paragraph within the quotation five spaces from the new margin. Maintain double-spacing throughout. The parenthetical citation should come after closing punctuation mark.

- *Example:*

Miele's 1993 study found the following: The placebo effect disappeared when behaviors were studied in this manner. Furthermore, the behaviors were never exhibited again, even when real drugs were administered.

Earlier studies conducted by the same group of researchers at the hospital were clearly premature in attributing the results to a placebo effect. (p. 276)

Your Reference List

Your reference list should appear at the end of your essay. It provides the information necessary for a reader to locate and retrieve any source you cite in the essay. Each source you cite in the essay must appear in your reference list; likewise, each entry in the reference list must be cited in your text.

Basic Rules

The first line of each entry in your reference list should be on the left margin. Subsequent lines should be indented five spaces from the margin. All references should be double-spaced. Capitalize only the first word of a title or subtitle of a work. Italicize titles of books and journals. Note that the italicizing in these entries often continues beneath commas and periods. Each entry is separated from the next by a double space (thus the entire reference list is double spaced, with no extra returns added). Authors' names are inverted (last name first); give last name and initials for all authors of a particular work. Your reference list should be alphabetized by authors' last names. If you have more than one work by a particular author, order them by publication date, oldest to newest (thus a 1991 article would appear before a 1996 article). When an author appears as a sole author and as the first author of

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