

## **2. Policy Manual**

### **2.1 General Purpose**

The purposes of this policy and procedure manual is to establish a uniform system of daily conduct by and between us when dealing with each other, other members of the Company, our clients and members of the public.

### **2.2 Responsibilities**

You are responsible to work in accordance with Company policies and procedures. Your failure to comply with the policies and procedures within this manual may result in your termination from this Company.

### **2.3 Changes in Manual**

This Policy manual may be changed from time to time by the Company. Changes can be made at any time and will be distributed periodically through the Company's web site and all member e-mail list. The policies on-line at any time represent the Company's current Policy Manual.

### **2.4 Exclusions from the Manual**

This Manual applies only to salespersons, and does not apply to Company staff employees.

### **2.5 Conflict with Salesperson/Broker Independent Contractor Agreement**

In the event of a conflict between this Policy Manual and your Salesperson/Broker Independent Contractor Agreement, the terms of this Policy Manual shall prevail.

## **3. Independent Contractor Relationship**

### **3.1 Independent Contractor**

You have signed an Independent Contractor Agreement with the Company and are associated with this Company as an Independent Contractor. You do not have an employee-employer relationship with this Company. You are considered to be an Independent Contractor for tax purposes and will receive a 1099 at the end of each calendar year. The Company will NOT withhold taxes or Social Security from your compensation. Payment of taxes and Social Security contributions are your responsibility. You are also considered an independent contractor for purposes of Unemployment Insurance. You are not subject to the minimum wage laws. The Company will provide Worker's Compensation insurance for Broker's own benefit.

### **3.2 At-Will Status**

You are associated with the Company for an unspecified term on an at-will basis. Except where it is otherwise expressly agreed in writing with the Company, either party may terminate your association at any time with or without cause or reason.

## **4. General Office Procedures**

### **4.1 DRE License and Requirements**

You are required to maintain a valid Florida real estate broker or salesperson license in good standing while associated with this Company. If your license expires, you may not engage in any activities on behalf of the Company for which a real estate license is required. The Broker may designate another Company salesperson to handle your prospects, listings and transactions during any time your license lapses, and allocate such reasonable compensation to that salesperson for work performed. Your Company's Broker is charged by Florida law to review, supervise and manage the activity of all salespersons. The Broker may rely on management and staff support to perform this function. You are expected to cooperate with Broker's assistants in the handling of files, documents and procedures in accordance with this Policy Manual and Florida law. It is your responsibility to keep current on changes in industry practices and to take advantage of available education and training programs to maintain your professionalism and your ability to properly represent your clients. It is also your responsibility to obtain all Continuing Education courses so as to renew your license in a timely manner.

### **4.2 Company Business Hours**

# Sample Office Policy Manual

**L Manion**



## **Sample Office Policy Manual:**

Creating and Updating an Employee Policy Manual: Policies for Your Practice American Dental Association, 2016-06-01  
This resource helps dental practices develop an office policy manual Includes sample policies forms and worksheets to help craft the perfect policy for your dental employee handbook With 99 sample dental office policies sample dental job descriptions templates for forms worksheets and checklists and explanations of at will employment Also offers information on dental staff training including OSHA and HIPAA

**Dental Office Administration** Geraldine S Irlbacher, Guy S. Girtel, 2020-03-18 Dental Office Administration is a comprehensive resource that details the responsibilities of the dental office professional providing practical communication techniques and tips for problem solving It also provides the necessary clinical background information every dental office professional needs for a successful practice Hands on activities within the text require students to practice common tasks such as dental charting writing a memo or conducting a mock telephone call with another student A free bonus DVD ROM for Windows includes practice management software called DENTRIXG4 practice management to give students real world experience managing patient data and filing electronic claims A companion Website includes the full text and a quiz bank

*The Medical Office Policy Manual*, 1996 *Athletic Director's Desk Reference* Donna A. Lopiano, Connee Zotos, 2022-02-15 This applied reference includes management tips planning tools and policies for athletic administrators Designed primarily as a reference for intercollegiate athletic program administrators high school athletic administrators courses in athletic administrations and libraries

**Athletic Director's Desk Reference** Lopiano, Donna, Zotos, Connee, 2013-11-07 Athletic Director's Desk Reference is the most authoritative and comprehensive resource available for collegiate athletic administrators This book and web resource guide program administrators in navigating their increasingly complex roles in athletic programs of any size

**Information Security Policies and Procedures** Thomas R. Peltier, 2004-06-11 Information Security Policies and Procedures A Practitioner's Reference Second Edition illustrates how policies and procedures support the efficient running of an organization This book is divided into two parts an overview of security policies and procedures and an information security reference guide This volume points out how security

Office of the General Counsel Review Guide United States. General Accounting Office. Office of the General Counsel, 1984

Jones & Bartlett Learning's Administrative Medical Assisting Julie Ledbetter, 2020-04-27 Designed to ensure that every medical assisting graduate can quickly trade a cap and gown for a set of scrubs Jones Bartlett Learning's Administrative Medical Assisting Fourth Edition is more than just a textbook it's an engaging dynamic suite of learning resources designed to train medical assisting students in the administrative skills they'll need in today's rapidly changing health care environment

**Optometric Practice Management** Irving Bennett, OD, FAAO, 2002-09-27 While the business aspect of an optometrist's practice may come second to patient care optometrists today are faced with greater competition for new patients and income This updated guide shows readers how to work smarter through effective practice management

to offset reduced earnings due to fixed reimbursements of managed care and competition from 1 800 contact lens companies and chains selling discount frames and lenses Drawing on over 40 years of experience the author presents practical strategies for addressing the problems of day to day practice and explains how to develop business and marketing plans without detracting from the optometrist s professional image This edition features an increased focus on how to work with partners including how to exit gracefully from a partnership how to start a part time practice and how to be creative in practice Authored by an expert in the field of practice management and optometry for the most effective realistic advice and guidance Concise readable text synthesizes the author s 40 plus years of expertise in optometric practice Necessary business and marketing skills are presented in a way that is compatible the optometrist s professional image Tips and tools are provided on how to approach the client as both a consumer and a patient Helpful information for students or optometrists who own or are planning to own their own practice Completely re written and updated 4 new chapters cover topics such as practice locations part time practicing managed care management of un met vision needs and the office of the future An increased focus on how to work with partners including how to exit gracefully from a partnership A discussion of how to start a part time practice addresses real world considerations and practical strategies Hot new topics such as co management of patients gender and ethnicity senior patient concerns and discounting

**Front Office Management for the Veterinary Team E-Book** Heather Prendergast,2018-12-20 NEW Strategic Planning chapter discusses how to strategically plan for the successful future of the veterinary hospital and will include details on growing the practice planning the workforce meeting consumer needs and increasing the value of the practice NEW The Leadership Team chapter discusses how leadership affects the paraprofessional staff provides suggestions for effective leadership strategies and methods to set expectations for employees including attracting and retaining employees leveraging empowering and driving employee engagement NEW Standard Operating Procedures provides a checklist of important tasks associated with that chapter that must be addressed completed in the veterinary practice setting

*The 340B Program Handbook: Integrating 340B into the Health-System Pharmacy Supply Chain* Andrew L. Wilson,2018-05-15 The 340B Program Handbook Integrating 340B into the Health System Pharmacy Supply Chain is the comprehensive guide for pharmacy leaders hospital administrators legal counsel and pharmacy managers Developed by Andrew L Wilson PharmD FASHP this practical clear cut reference provides the most up to date information needed to implement and keep a high performing program running well

**Webster's Medical Office Handbook** John Rhodes Haverty,1979

**Managing the Dental Team: Guidelines for Practice Success** American Dental Association,2016-12-05 Provides dental practices with sample job descriptions guidelines for handling hiring and terminations performance evaluations and salary reviews

Sustained Sox Michael S. Hugh,2006 The book provides any SOX practitioner with immediate access to pragmatic processes for use in either the initial or ongoing phases for Sarbanes Oxley 404 The entire SOX process is reviewed in detail with examples forms and formats provided to assist you in developing

sustainable cost efficient processes The book provides both the Entity Level and Transaction level control streams in detail It defines critical elements for the SOX process including the organization structure required the SOX Repository Management analyses and reports Risk Assessment Processes on both the Entity and Transaction levels the optimal SOX fiscal calendar the Deficiency Management Process including aggregation External Auditor Coordination Sub certification processes etc

California Real Estate Principles Charles O. Stapleton,Martha R. Williams,2007 Completely revised and thoroughly comprehensive this is the brand new edition of the state s premier real estate licensing manual Ideal for home study or classroom for the prospective real estate broker or salesperson for anyone seeking a solid foundation for building or maintaining a successful career Book jacket      **A Practical Approach to Making Policy** United States. Rural Electrification Administration,1959      **Dental Practice Transition** David G. Dunning,Brian M. Lange,2016-07-08 Dental Practice Transition A Practical Guide to Management Second Edition helps readers navigate through options such as starting a practice associateships and buying an existing practice with helpful information on business systems marketing staffing and money management Unique comprehensive guide for the newly qualified dentist Covers key aspects of practice management and the transition into private practice Experienced editorial team provides a fresh balanced and in depth look at this vitally important subject New and expanded chapters on dental insurance patient communication personal finance associateships embezzlement and dental service organizations      **Emergency Department Leadership and Management** Stephanie Kayden,Philip D. Anderson,Robert Freitas,Elke Platz,2015 Written for a global audience by an international team the book provides practical case based emergency department leadership skills      Procedures in the Office Setting. An Issue of Obstetric and Gynecology Clinics Tony Ogburn,Betsy Taylor,2013-12-28 Gynecology is a procedure related field that like other specialties has moved toward minimally invasive procedures that can be performed in the office setting This issue of the Obstetrics and Gynecology Clinics covers the most commonly performed gynecologic procedures performed in the office setting Colposcopy Cryosurgery LEEP sterilization D and C and Urogynecologic procedures are all covered along with articles on surgically implanted contraceptives and surgical abortion      **Today's Medical Assistant** Kathy Bonewit-West,Sue A. Hunt,Edith Applegate,2012-10-04 Bringing together the clinical know how of Kathy Bonewit West the administrative expertise of Sue Hunt and the anatomy and physiology knowledge of Edith Applegate this unique hands on text guides you through the medical knowledge and skills you need to succeed in today s fast paced medical office The latest standards and competencies for the medical assistant have been incorporated into this new edition along with expanded coverage on important topics such as nutrition the electronic medical record ICD 10 emergency preparedness and disaster planning time management and computerized prescription refills Consistent meticulous coverage throughout the main text IRM SG DVDs Evolve and more provide reliable content and unparalleled accuracy Over 90 procedural videos on DVD and online provide a visual representation of important procedures Expanded Student Evolve site contains all animations games

such as Quiz Show and Road to Recovery drag and drop exercises Apply your Knowledge exercises Prepare for Certification exercises matching exercises and other helpful activities such as blood pressure readings determining height and weight and drawing up medication What Would You Do What Would You Not Do boxes and responses offer applications of real life case studies Clear and concise Anatomy and Physiology coverage covers the basics of A P and eliminates the need for a separate A P text Content updates reflect the latest competencies for medical assistants and ensure you have the most current information on the newest trends and updates in the medical assisting world 8th grade reading level makes material approachable and easy to understand New chapter on Emergency Preparedness offers a well rounded perspective on what to do in specific emergency situations New OSHA Bloodborne Pathogens video improves your understanding of personal safety following the OSHA standards Pronunciation section in the Terminology Review gives you confidence with pronunciation and medical knowledge Application to EMR where appropriate prepares you for the real world by dealing with electronic medical records

This is likewise one of the factors by obtaining the soft documents of this **Sample Office Policy Manual** by online. You might not require more era to spend to go to the ebook launch as well as search for them. In some cases, you likewise realize not discover the message Sample Office Policy Manual that you are looking for. It will very squander the time.

However below, later you visit this web page, it will be so very simple to get as well as download guide Sample Office Policy Manual

It will not give a positive response many mature as we run by before. You can attain it even if play something else at house and even in your workplace. suitably easy! So, are you question? Just exercise just what we present under as with ease as evaluation **Sample Office Policy Manual** what you gone to read!

<https://crm.avenza.com/book/browse/default.aspx/paper%20bag%20farm%20animal%20puppets%20templates.pdf>

## **Table of Contents Sample Office Policy Manual**

1. Understanding the eBook Sample Office Policy Manual
  - The Rise of Digital Reading Sample Office Policy Manual
  - Advantages of eBooks Over Traditional Books
2. Identifying Sample Office Policy Manual
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Sample Office Policy Manual
  - User-Friendly Interface
4. Exploring eBook Recommendations from Sample Office Policy Manual
  - Personalized Recommendations

- Sample Office Policy Manual User Reviews and Ratings
- Sample Office Policy Manual and Bestseller Lists
- 5. Accessing Sample Office Policy Manual Free and Paid eBooks
  - Sample Office Policy Manual Public Domain eBooks
  - Sample Office Policy Manual eBook Subscription Services
  - Sample Office Policy Manual Budget-Friendly Options
- 6. Navigating Sample Office Policy Manual eBook Formats
  - ePub, PDF, MOBI, and More
  - Sample Office Policy Manual Compatibility with Devices
  - Sample Office Policy Manual Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Sample Office Policy Manual
  - Highlighting and Note-Taking Sample Office Policy Manual
  - Interactive Elements Sample Office Policy Manual
- 8. Staying Engaged with Sample Office Policy Manual
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Sample Office Policy Manual
- 9. Balancing eBooks and Physical Books Sample Office Policy Manual
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Sample Office Policy Manual
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Sample Office Policy Manual
  - Setting Reading Goals Sample Office Policy Manual
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Sample Office Policy Manual
  - Fact-Checking eBook Content of Sample Office Policy Manual



- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

## **Sample Office Policy Manual Introduction**

In this digital age, the convenience of accessing information at our fingertips has become a necessity. Whether its research papers, eBooks, or user manuals, PDF files have become the preferred format for sharing and reading documents. However, the cost associated with purchasing PDF files can sometimes be a barrier for many individuals and organizations. Thankfully, there are numerous websites and platforms that allow users to download free PDF files legally. In this article, we will explore some of the best platforms to download free PDFs. One of the most popular platforms to download free PDF files is Project Gutenberg. This online library offers over 60,000 free eBooks that are in the public domain. From classic literature to historical documents, Project Gutenberg provides a wide range of PDF files that can be downloaded and enjoyed on various devices. The website is user-friendly and allows users to search for specific titles or browse through different categories. Another reliable platform for downloading Sample Office Policy Manual free PDF files is Open Library. With its vast collection of over 1 million eBooks, Open Library has something for every reader. The website offers a seamless experience by providing options to borrow or download PDF files. Users simply need to create a free account to access this treasure trove of knowledge. Open Library also allows users to contribute by uploading and sharing their own PDF files, making it a collaborative platform for book enthusiasts. For those interested in academic resources, there are websites dedicated to providing free PDFs of research papers and scientific articles. One such website is Academia.edu, which allows researchers and scholars to share their work with a global audience. Users can download PDF files of research papers, theses, and dissertations covering a wide range of subjects. Academia.edu also provides a platform for discussions and networking within the academic community. When it comes to downloading Sample Office Policy Manual free PDF files of magazines, brochures, and catalogs, Issuu is a popular choice. This digital publishing platform hosts a vast collection of publications from around the world. Users can search for specific titles or explore various categories and genres. Issuu offers a seamless reading experience with its user-friendly interface and allows users to download PDF files for offline reading. Apart from dedicated platforms, search engines also play a crucial role in finding free PDF files. Google, for instance, has an advanced

search feature that allows users to filter results by file type. By specifying the file type as "PDF," users can find websites that offer free PDF downloads on a specific topic. While downloading Sample Office Policy Manual free PDF files is convenient, it's important to note that copyright laws must be respected. Always ensure that the PDF files you download are legally available for free. Many authors and publishers voluntarily provide free PDF versions of their work, but it's essential to be cautious and verify the authenticity of the source before downloading Sample Office Policy Manual. In conclusion, the internet offers numerous platforms and websites that allow users to download free PDF files legally. Whether it's classic literature, research papers, or magazines, there is something for everyone. The platforms mentioned in this article, such as Project Gutenberg, Open Library, Academia.edu, and Issuu, provide access to a vast collection of PDF files. However, users should always be cautious and verify the legality of the source before downloading Sample Office Policy Manual any PDF files. With these platforms, the world of PDF downloads is just a click away.

### FAQs About Sample Office Policy Manual Books

**What is a Sample Office Policy Manual PDF?** A PDF (Portable Document Format) is a file format developed by Adobe that preserves the layout and formatting of a document, regardless of the software, hardware, or operating system used to view or print it. **How do I create a Sample Office Policy Manual PDF?** There are several ways to create a PDF: Use software like Adobe Acrobat, Microsoft Word, or Google Docs, which often have built-in PDF creation tools. Print to PDF: Many applications and operating systems have a "Print to PDF" option that allows you to save a document as a PDF file instead of printing it on paper. Online converters: There are various online tools that can convert different file types to PDF. **How do I edit a Sample Office Policy Manual PDF?** Editing a PDF can be done with software like Adobe Acrobat, which allows direct editing of text, images, and other elements within the PDF. Some free tools, like PDFescape or Smallpdf, also offer basic editing capabilities. **How do I convert a Sample Office Policy Manual PDF to another file format?** There are multiple ways to convert a PDF to another format: Use online converters like Smallpdf, Zamzar, or Adobe Acrobat's export feature to convert PDFs to formats like Word, Excel, JPEG, etc. Software like Adobe Acrobat, Microsoft Word, or other PDF editors may have options to export or save PDFs in different formats. **How do I password-protect a Sample Office Policy Manual PDF?** Most PDF editing software allows you to add password protection. In Adobe Acrobat, for instance, you can go to "File" -> "Properties" -> "Security" to set a password to restrict access or editing capabilities. Are there any free alternatives to Adobe Acrobat for working with PDFs? Yes, there are many free alternatives for working with PDFs, such as: LibreOffice: Offers PDF editing features. PDFsam: Allows splitting, merging, and editing PDFs. Foxit Reader: Provides basic PDF viewing and editing capabilities. How do I compress a PDF file? You can use online tools like Smallpdf, iLovePDF, or

desktop software like Adobe Acrobat to compress PDF files without significant quality loss. Compression reduces the file size, making it easier to share and download. Can I fill out forms in a PDF file? Yes, most PDF viewers/editors like Adobe Acrobat, Preview (on Mac), or various online tools allow you to fill out forms in PDF files by selecting text fields and entering information. Are there any restrictions when working with PDFs? Some PDFs might have restrictions set by their creator, such as password protection, editing restrictions, or print restrictions. Breaking these restrictions might require specific software or tools, which may or may not be legal depending on the circumstances and local laws.

### **Find Sample Office Policy Manual :**

[paper bag farm animal puppets templates](#)

[pannonia terre noire le voyage](#)

**panelview plus 700 user manual**

**panjeree ssc test paper 25**

[paper b science questions in bece 2014](#)

[paper english grade 12014](#)

**paraded before the billionaires the initiation book english edition**

**papers on memory**

[paper english hl grade1november 23](#)

**panzanella relish recipe**

[paper 2 nov dec life science scope](#)

[paragraph writing template high school students](#)

[paper fire truck template](#)

**panjeree ssc test paper 24**

[paper 2 physics grade 11 2014 and memorandum](#)

### **Sample Office Policy Manual :**

Cooling Load Estimate Sheet Quickie Load Estimate Form. 2, Project Name: 3. 4, Rules of Thumb for Cooling Load Estimates ... Computer Load Total BTU/Hr, From Table 1, 0, = 55, (if not ... ASHRAE Heat & Cooling Load Calculation Sheet Residential Heating and Cooling Load Calculation - 2001 ASHRAE Fundamentals Handbook (Implemented by Dr. Steve Kavanaugh). 2. 3. 4, Temperatures, Note (1) ... Download ASHRAE Heat Load Calculation Excel Sheet XLS Oct 10, 2018 —

Download ASHRAE Heat Load Calculation Excel Sheet XLS. Free spreadsheet for HVAC systems heating and cooling load estimation. Manual J Residential Load Calculations (XLS) A heat loss and heat gain estimate is the mandatory first-step in the system design process. This information is used to select heating and cooling equipment. Heating and cooling load calculators Calculators for estimating heating and cooling system capacity requirements, by calculating structure heat losses (heating) and gains (cooling) Download ... HVAC Load Calculator Excel This HVAC load Calculator can be used to determine residential and commercial space energy requirements and prices and costs. To use this calculator, enter ... Cooling Load Calculation Excel Free Downloads - Shareware ... The Aqua-Air Cooling Load Quick-Calc Program will allow you to estimate the BTU/H capacity required to cool a particular area. The only information you need to ... Load Calculation Spreadsheets: Quick Answers Without ... Most HVAC design engineers use an array of sophisticated software calculation and modeling tools for load calculations and energy analysis. A Course in Public Economics: Leach, John Covering core topics that explore the government's role in the economy, this textbook is intended for third or fourth year undergraduate students and first ... A Course in Public Economics Contents · 1 - Introduction. pp 1-14 · 2 - The Exchange Economy. pp 17-40 · 3 - An Algebraic Exchange Economy. pp 41-56 · 4 - The Production Economy. pp 57-79. A Course in Public Economics - John Leach A Course in Public Economics, first published in 2004, explores the central questions of whether or not markets work, and if not, what is to be done about ... A Course in Public Economics - Softcover Covering core topics that explore the government's role in the economy, this textbook is intended for third or fourth year undergraduate students and first ... A Course in Public Economics Markets. 2 The Exchange Economy. 17. 2.1 The Edgeworth Box. 18. 2.2 Pareto Optimality. 22. 2.3 Competitive Equilibrium. A Course in Public Economics A Course in Public Economics, first published in 2004, explores the central questions of whether or not markets work, and if not, what is to be done about ... A Course in Public Economics by John Leach Covering core topics that explore the government's role in the economy, this textbook is intended for third or fourth year undergraduate students and first. Best Public Economics Courses & Certificates Online [2024] Learn Public Economics or improve your skills online today. Choose from a wide range of Public Economics courses offered from top universities and industry ... Best Online Public Economics Courses and Programs Oct 17, 2023 — Start building the knowledge you need to work in public economics with edX. From accelerated boot camps to comprehensive programs that allow you ... A Course in Public Economics book by John Leach Covering core topics that explore the government's role in the economy, this textbook is intended for third or fourth year undergraduate students and first ... Life is Cellular 1 .pdf - CHAPTER 8 LESSON 1 Life Is... The Discovery of the Cell KEY QUESTIONWhat are the main points of the cell theory? The smallest living unit of any organism is a cell. Cells were unknown until ... 8.1 Life is Cellular Flashcards Study with Quizlet and memorize flashcards containing terms like Robert Hooke, Anton van Leeuwenhoek, Cells and more. biology 7.1 life is cellular worksheet Flashcards biology 7.1 life is cellular worksheet. 5.0 (2 reviews). Flashcards · Learn · Test ... See an expert-written answer!

We have an expert-written solution to this ... 8.1 Life is cellular The cell theory states: -All living things are made up of cells. - Cells are the basic units of structure and function in living things. Cell review packet answers0001.pdf Are all eukaryotes large, multicellular organisms? No, some live solitary lives as single- celled organisms. 11. Complete the table about the two categories of ... READING Chapter 7.1 Life Is Cellular | PDF READING Chapter 7. 1 Life is Cellular worksheet. The Discovery of the Cell Seeing is believing, an old saying goes. It would be hard to find a better ... 7-1 Life Is Cellular Structures within a eukaryotic cell that perform important cellular functions are known as organelles. Cell biologists divide the eukaryotic cell into two major. 7.1 Life Is Cellular | PDF | Microscope 7.1 Life Is Cellular. Lesson Objectives State the cell theory. Describe how the different types of microscopes work. Distinguish between prokaryotes and ... Chapter 7-1 Life Is Cellular The discovery of the cell was possible due to the invention of the. 2. Who was the first person to see cells? 3. Why did he call them cells?