



Grammar Skills

Developed By J. M. Liden, Ph.D.

| | | | |
|---------------------|-------|--------|-------|
| Name (Please Print) | | | SCORE |
| Last | First | Middle | |
| Last/First/Middle | | | |

Below are 20 questions that measure how rapidly and accurately you can recognize errors in word usage, spelling, punctuation and capitalization. The aim is place a checkmark in front of the most appropriate response. A sample question similar to those found in the test is presented in the right.

You will have 5 minutes to answer as many questions as you can.

Sample Question:

- ☐ He/they, was/very friendly
☒ He/they, was/very friendly
☐ He/they, were/very friendly
☐ He/they, were/very friendly

STOP. DO NOT BEGIN UNTIL YOU ARE INSTRUCTED TO DO SO.

- ☐ How often are the reports revised?
☐ How often, are the reports revised?
☐ How often are their reports revised?
☐ How often, are their reports revised?
- ☐ Chris project won the award.
☐ Chris project won the award.
☐ Chris's project won the award.
☐ Chris's project won the award.
- ☐ Regardless of the outcome, he should go.
☐ Regardless of the outcome, he should go.
☐ Regardless of the outcome, he should go.
☐ Regardless of the outcome, he should go.
- ☐ There are two options (i.e., yes or no).
☐ There are two options (i.e., yes or no).
☐ There are two options (i.e., yes or no).
☐ There are two options (i.e., yes or no).
- ☐ Those coworkers are best friends.
☐ Those coworkers is best friends.
☐ Their coworkers are best friends.
☐ Their coworkers is best friends.
- ☐ Their goals was not met.
☐ Their goals were not met.
☐ They're goals were not met.
☐ Their goals were not met.
- ☐ The box, as well as its contents, were checked in.
☐ The box as well as its contents were checked in.
☐ The box, as well as its contents, was checked in.
☐ The box as well as its contents was checked in.
- ☐ The manager's hard work contributed to its success.
☐ The manager's hard work contributed to its success.
☐ The managers hard work contributed to its success.
☐ The managers hard work contributed to its success.
- ☐ If you have this analyses, please give them to Joe.
☐ If you have that analyses, please give them to Joe.
☐ If you have those analyses, please give them to Joe.
☐ If you have them analyses, please give them to Joe.
- ☐ Our companies philosophy is very clear.
☐ Our company's philosophy is very clear.
☐ Our company's philosophy is very clear.
☐ Our company's philosophy is very clear.
- ☐ To whom did you refer?
☐ To whom, did you refer to?
☐ To who did you refer to?
☐ To who, did you refer to?
- ☐ At some point, president Jones will discuss his intentions.
☐ At some point President Jones will discuss his intentions.
☐ At some point president Jones will discuss his intentions.
☐ At some point, President Jones will discuss his intentions.
- ☐ The team leader addressed his team as follows:
 "We have all done a great job....."
☐ The team leader addressed his team as follows:
 "We have all done a great job....."
☐ The team leader addressed his team as follows -
 "We have all done a great job....."
☐ The team leader addressed his team as follows:
 "We have all done a great job....."
- ☐ Was their department at fault?
☐ Were there department at fault?
☐ Were their department at fault?
☐ Was there department at fault?
- ☐ Of all the jobs I have held, I like this one more.
☐ Of all the jobs I have held, I like this one best.
☐ Of all the jobs I have held, I like this one better.
☐ Of all the jobs I have held, I like this one the greatest.
- ☐ The designor's latest work was his best.
☐ The designers latest work was his best.
☐ The designer's latest work was his best.
☐ The designer's latest work, was his best.
- ☐ On March 15, 1987 their best-selling product was introduced.
☐ On March 15, 1987 their best-selling product was introduced.
☐ On March 15, 1987, their best-selling product was introduced.
☐ On March 15, 1987, their best-selling product was introduced.
- ☐ They are headquartered in Miami, Florida.
☐ They are headquartered in Miami, Florida.
☐ They are headquartered in miami, Florida.
☐ They are headquartered in miami, florida.
- ☐ The secretaries error was very costly.
☐ The secretary's error was very costly.
☐ The secretary's error was very costly.
☐ The secretaries error was very costly.
- ☐ I stated, "I need this project completed today!"
☐ I stated "I need this project completed today!"
☐ I stated "I need this project completed today!"
☐ I stated, I need this project completed today!

Sample Grammar Test For Employment

Rachel S Tattersall



Sample Grammar Test For Employment:

Resources in Education ,1997 **How to Measure Performance and Use Tests** Lynn Lyons Morris,Carol T. Fitz-Gibbon,Elaine Lindheim,1987-12 The CSE Program Evaluation Kit is a series of nine books intended to assist people conducting program evaluations This volume the seventh in the kit provides an overview of a variety of approaches to measuring performance outcomes It presents considerations in deciding what to measure and in selecting or developing instruments best suited to an evaluation s goals Methods for ensuring validity and reliability are also discussed Chapter 1 Measuring Performance for Program Evaluation Preliminary Considerations presents an overview of various strategies to systematically measure the attainment of performance objectives Chapter 2 Locating Existing Measures describes the types of performance tests that might already be available from commercially published instruments curriculum embedded tests and state or local mandated measures Chapter 3 Determining How Well a Test Fits the Program provides assistance in determining the appropriateness of an existing instrument Chapter 4 Constructing a Test for Program Evaluation describes the basic steps in developing a performance measure Chapters 5 Validity and Reliability of Performance Instruments and 6 Using Performance Test Data deal with the technical quality and use of tests One appendix contains a table for program test comparison and the other presents a reminder of some common item construction errors Contains 20 tables 16 figures and 19 references SLD **Working Paper** ,1972 *A Study Guide for Employment Examinations with Wisconsin State Government* ,1997 **The Physician Manager's Handbook** Robert J. Solomon,2008 Physicians are increasingly taking on new roles as executives and managers in today s health care delivery system As such management skills should be an essential part of every physician s repertoire Complete with sophisticated and practical approaches to health system management and leadership problems encountered by physicians this text is an ideal resource **Practice Management for the Dental Team - E-Book** Betty Ladley Finkbeiner,Charles Allan Finkbeiner,2015-01-29 NEW and UPDATED Electronic health record EHR content addresses the changes in technology related to the paperless dental office telecommunications appointment management and financial systems to help you become compliant with EHR federal mandates NEW Practice quizzes for each chapter on the Evolve website help you test comprehension and prepare for classroom and board exams NEW Artwork focuses on new equipment and technology specifically the paperless dental office

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