



Policy

Data Quality Policy

Policy Statement

Data will be collected, stored and used in a manner that ensures it is relevant, timely, accurate, coherent, transparent and accessible.

Data will be assessed and managed in accordance with the ACT Health Data Quality Framework to ensure that it is of a quality that is fit for purpose.

Correction of data will be done in or as close as possible to the Primary Source System.

Purpose

The primary purpose of this policy is to ensure that high quality data are available to support clinical and business decisions within ACT Health.

The Health Directorate Corporate Plan 2012-2017 identifies strengthening decision support as a key strategy aiding the improvement of health services delivery. High quality data underpins decision support for both clinical and business decisions.

Scope

The policy applies to all ACT Health employees, contracted medical officers, contractors, and students on work placement who create, modify, store, use and interpret data.

Agencies and other directorates with responsibilities for ACT Health data are expected to collect, store and use it appropriately.

All data collected, used and reported by ACT Health including patient, clinical, administrative, financial and human resource data are within scope of this policy.

Aboriginal and Torres Strait Islander identification in key administrative data collections is essential to enable accurate assessment of health outcomes of, and service use by, Aboriginal and Torres Strait Islander people. Aboriginal and Torres Strait Islander data including identification is within scope of this policy.

Roles & Responsibilities

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Sample Of A Policy Document

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Table of Contents Sample Of A Policy Document

1. Understanding the eBook Sample Of A Policy Document
 - The Rise of Digital Reading Sample Of A Policy Document
 - Advantages of eBooks Over Traditional Books
2. Identifying Sample Of A Policy Document
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Sample Of A Policy Document
 - User-Friendly Interface
4. Exploring eBook Recommendations from Sample Of A Policy Document
 - Personalized Recommendations
 - Sample Of A Policy Document User Reviews and Ratings
 - Sample Of A Policy Document and Bestseller Lists
5. Accessing Sample Of A Policy Document Free and Paid eBooks
 - Sample Of A Policy Document Public Domain eBooks
 - Sample Of A Policy Document eBook Subscription Services
 - Sample Of A Policy Document Budget-Friendly Options
6. Navigating Sample Of A Policy Document eBook Formats

- ePub, PDF, MOBI, and More
- Sample Of A Policy Document Compatibility with Devices
- Sample Of A Policy Document Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Sample Of A Policy Document
 - Highlighting and Note-Taking Sample Of A Policy Document
 - Interactive Elements Sample Of A Policy Document
- 8. Staying Engaged with Sample Of A Policy Document
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Sample Of A Policy Document
- 9. Balancing eBooks and Physical Books Sample Of A Policy Document
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Sample Of A Policy Document
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Sample Of A Policy Document
 - Setting Reading Goals Sample Of A Policy Document
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Sample Of A Policy Document
 - Fact-Checking eBook Content of Sample Of A Policy Document
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements
 - Interactive and Gamified eBooks

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