## Service Level Agreement

## **Contract Areas to Consider**

Overview	The following section presents a number of key areas to consider when building SLA Contract documents.
Level of Formalization	Service levels may range from a formalized contract that is signed off by representative customer departments to informal "known" levels internal to IT functions. IT should be aware which level of formalization is appropriate.
Ability to Meet Service Targets	IT should ensure that documented levels of service can indeed be met. Targets should allow for a latitude contingency to cover occasional problems or slowdowns to occur without jeopardizing targets.
	Within ITIL, Availability Management should review planned targets and provide guidance as to what levels may be appropriate given current IT capabilities. Requirements for new capabilities should be highlighted to management to determine whether to invest in them or not.
Control of Customer Expectations	Targets should be communicated to customers in terms that make them clearly understood from their perspective. This promotes a good level of understanding and cooperation when service problems do occur.
Handling SLA Contract Changes	Processes should be in place to handle changes in service requirements.  Customers may wish to negotiate better service levels, add new functions that require new levels of service or periodically renew current levels. These should be negotiated through a Service Level Manager and processed via Change Management.

Number of SLA

Contracts

Less is better, more greatly increases management overhead to report and manage. It may be determined to have a single contract for all departments versus multiple service contracts for different departments. Another structure may be to have a base agreement that covers everyone as a default with a limited set of overriding contracts for unique needs.

# **Sample Service Level Agreement Between Departments**

**K Morrison** 

#### **Sample Service Level Agreement Between Departments:**

Best Practice for Security Management United Kingdom. Treasury. Office of Government Commerce, 1999 Security Management is the process of managing a defined level of security on information and IT services Included is managing the Performance Improvement in Hospitals and Health Systems James R. Langabeer II, reaction to security incidents FHIMSS, CMA, Editor, 2009 Shared Services in Finance and Accounting Tom Olavi Bangemann, 2005 Most large companies worldwide today have some kind of shared services concept in place Over half of the medium and large companies are currently engaged in some kind of shared service project activity. The investment in shared services is always calculated in millions In other words the costs of getting it right or getting it wrong can be huge Shared Services in Finance and Accounting is a concise blueprint for identifying assessing designing implementing and improving the process for shared services in the finance and accounting function Tom Bangemann focuses on critical success factors the people issues involved and learning from other people's big mistakes. The book includes a variety of real life examples and real benchmarking data performance metrics and best practices. The section on implementation is based on a proven five phase methodology and explains the steps and activities involved as well as showing examples of the deliverables and the results you can expect Any CEO MD CFO Finance Director and senior finance people will find this book a must have guide to the process before they start and an excellent benchmark against which to measure the performance of any existing shared **Brink's Modern Internal Auditing** Robert R. Moeller, 2009-04-15 Today's internal auditor is service operation responsible for creating higher standards of professional conduct and for greater protection against inefficiency misconduct illegal activity and fraud Now completely revised and updated Brink's Modern Internal Auditing Seventh Edition is a comprehensive resource and reference book on the changing world of internal auditing including new coverage of the role of the auditor and internal control An invaluable resource for both the new and seasoned internal auditor the Seventh Edition provides auditors with the body of knowledge needed in order to be effective A Practical Guide to Service Management Keith D. Sutherland, Lawrence J. "Butch" Sheets, 2023-10-13 Develop and improve the service management capabilities of your organization or business with this comprehensive handbook Key Features A complete pragmatic guide on service management from industry experts Learn industry best practices and proven strategies to establish and improve a service management capability Get hands on with implementing and maintaining a service management capability Purchase of the print or Kindle book includes a free PDF eBook Book DescriptionMany organizations struggle to find practical guidance that can help them to not only understand but also apply service management best practices Packed with expert guidance and comprehensive coverage of the essential frameworks methods and techniques this book will enable you to elevate your organization's service management capability You'll start by exploring the fundamentals of service management and the role of a service provider As you progress you ll get to grips with the different service management frameworks used by IT and

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on the circuit switched networks that carry Basic 9 1 1 and E9 1 1 calls The differences between packet switched and circuit switched networks are explained and the challenges and opportunities offered by creating call flows using packet switched networks are also described Software Testing in the Cloud: Perspectives on an Emerging Discipline Tilley, Scott, Parveen, Tauhida, 2012-11-30 In recent years cloud computing has gained a significant amount of attention by providing more flexible ways to store applications remotely With software testing continuing to be an important part of the software engineering life cycle the emergence of software testing in the cloud has the potential to change the way software testing is performed Software Testing in the Cloud Perspectives on an Emerging Discipline is a comprehensive collection of research by leading experts in the field providing an overview of cloud computing and current issues in software testing and system migration Deserving the attention of researchers practitioners and managers this book aims to raise awareness about this new field of Grids and Service-Oriented Architectures for Service Level Agreements Philipp Wieder, Ramin Yahyapour, Wolfgang Ziegler, 2010-08-03 As Grids and service oriented architectures have evolved to a common infrastructure for providing and consuming services in research and commercial environments mechanisms are needed to agree on the objectives and the quality of such service provision There is a clear trend to use electronic contracts between service consumers and one or more service providers in order to achieve the necessary reliability and commitment from all parties Service Level Agreements SLAs are the means to model and manage such contracts in a unified way Grids and Service Oriented Architectures for Service Level Agreements the thirteenth volume of the CoreGRID series contains current research and up to date solutions from research and business communities presented at the IEEE Grid 2009 Workshop on Service Level Agreements in Grids and the Service Level Agreements in Grids Dagstuhl Seminar 2009 The contributions in this volume cover Grid environments but also generic models for SLA management that are applicable to service oriented systems in general like market economic strategies negotiation models or monitoring infrastructures Grids and Service Oriented Architectures for Service Level Agreements is designed for a professional audience composed of researchers and practitioners within the Grid community industry and is also suitable for advanced level students in computer science

Cybersecurity Operations Handbook John Rittinghouse PhD CISM,William M. Hancock PhD CISSP CISM,2003-10-02 Cybersecurity Operations Handbook is the first book for daily operations teams who install operate and maintain a range of security technologies to protect corporate infrastructure Written by experts in security operations this book provides extensive guidance on almost all aspects of daily operational security asset protection integrity management availability methodology incident response and other issues that operational teams need to know to properly run security products and services in a live environment Provides a master document on Mandatory FCC Best Practices and complete coverage of all critical operational procedures for meeting Homeland Security requirements First book written for daily operations teams Guidance on almost all aspects of daily operational security asset protection integrity management Critical information for

compliance with Homeland Security Service Organizations AICPA, 2016-11-07 This updated and improved guide is designed to help CPAs effectively perform service organization control SOC 1 engagements under Statement on Standards for Attestation Engagements SSAE No 16 Reporting on Controls at a Service Organization With the growth in business specialization outsourcing to service organizations has become increasingly popular increasing the demand for SOC 1SM engagements This guide will help you Gain a deeper understanding of Service Organization Control Guidance and common practice issues giving you the foundational knowledge to effectively perform engagements Provide best in class services related to planning performing and reporting on a service auditor's engagement Successfully complete the transition from SAS No 70 Service Organizations to SSAE No 16 Reporting on Controls at a Service Organization issued in April 2010 Understand the kinds of information auditors of the financial statements of user entities need from a service auditor s report Implement SSAE No 16 requirement regarding obtaining a written assertion from management of a service organization by providing illustrative management assertion for a type 1 and type 2 report Provide management representation letters and control objectives for various types of service organizations In addition this guide contains over 20 illustrative service auditor s reports to help you with situations that may require modification of the report This guide has been fully conformed to reflect changes resulting from the clarified auditing standards

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