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## Personal and Professional Development Plan

14 pages | 3292 words

Executive SummaryI am Saung Thet Zune Soe. I am attending MBA at Myanmar Imperial College and performing as a general manager at La Yeik Wah General Co.ltd. In my MBA program, I have studied personal and professional development subject and that subject gives me abundant of knowledge about how to align and develop myself with my personal and professional objectives. So after accomplishing that subject, I have decided to conduct my personal and professional development plan. Company ProfileLa Yeik Wah General Co.ltd was founded in 2004 by the founder U Win Nay Soe and Daw Cheery. It was started with small family business like agriculture and landscaping. It has its agriculture branches in Taunggyi. Then it was developed into mining company in 2010.

It has some gold mine in Shwe Kyin and other mineral mines like gypsum in Mout Mal, Shan state and Granite mine in Tha Tone, Kayin State. In 2012, it exported minerals like gypsum and granite to the Korea. In 2013, it co-operated with Hanbaek International Trade Company from Korea and started doing export, import and entertainment. It exports; sweet potato starch and other agriculture raw products to Korea and import back healthy juice and herbal medicine, cosmetic, cigarette and juywi cookie from Korea. It is now develop into a large company form the small business company. There are various department under La Yeik Wah, they are

Marketing Department Operation Department Finance and accounting Department Human resource Department Research and Development Vision Our vision is to become one of the successful business operations in the country.

Mission Our mission is to provide the best service and product to the customers with reasonable price.

Objectives To get 10% profit within a year. To be the very successful entertainment company in the end of 2014. To penetrate the local market in a year with entertainment sector. As a general manager and a key member of the company management level. I am responsible for managing the whole organization's operation and direction. I need to make sure that company goals are met in a timely manner with effectively and efficiently managing personnel and resources. Together with role of General Manager, my duties include managing overall operation of various departments with direct dealing with the department head, motivating and coaching team leader with frequent one-on-one focused discussion, reviewing financial statement and reports to measure productivity and margins and profits of the business with determining areas of cost reduction and cost improvement. Underneath is the job description of general manager of La Yeik Wah General Co.ltd. Job Description of General ManagerJob Title: General Manager Report to: Managing Director

Location: Yangon

Job Purpose: Obtains profit contribution by managing staffs; establishing and accomplishing business objectives Min roles and responsibilities Increases management effectiveness by recruiting, selecting, orienting, training, coaching, counseling and disciplining managers; communicating values, strategies and objectives; assigning accountabilities, planning, monitoring and appraising job results; developing incentives; developing a climate for offering information or opinions; providing educational opportunities. Board of directors, including arranging meetings and agendas, attending and minting meetings. Provide recommendation regarding...

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#### **Table of Contents Personal Development Plan Essay Example**

- 1. Understanding the eBook Personal Development Plan Essay Example
  - The Rise of Digital Reading Personal Development Plan Essay Example
  - Advantages of eBooks Over Traditional Books
- 2. Identifying Personal Development Plan Essay Example
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Personal Development Plan Essay Example
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from Personal Development Plan Essay Example
  - Personalized Recommendations
  - Personal Development Plan Essay Example User Reviews and Ratings
  - Personal Development Plan Essay Example and Bestseller Lists
- 5. Accessing Personal Development Plan Essay Example Free and Paid eBooks
  - Personal Development Plan Essay Example Public Domain eBooks
  - Personal Development Plan Essay Example eBook Subscription Services
  - Personal Development Plan Essay Example Budget-Friendly Options
- 6. Navigating Personal Development Plan Essay Example eBook Formats

- o ePub, PDF, MOBI, and More
- Personal Development Plan Essay Example Compatibility with Devices
- Personal Development Plan Essay Example Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - o Adjustable Fonts and Text Sizes of Personal Development Plan Essay Example
  - Highlighting and Note-Taking Personal Development Plan Essay Example
  - Interactive Elements Personal Development Plan Essay Example
- 8. Staying Engaged with Personal Development Plan Essay Example
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - $\circ\,$  Following Authors and Publishers Personal Development Plan Essay Example
- 9. Balancing eBooks and Physical Books Personal Development Plan Essay Example
  - Benefits of a Digital Library
  - Creating a Diverse Reading Collection Personal Development Plan Essay Example
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Personal Development Plan Essay Example
  - Setting Reading Goals Personal Development Plan Essay Example
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Personal Development Plan Essay Example
  - Fact-Checking eBook Content of Personal Development Plan Essay Example
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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