
New York State Notary Exam Comprehensive Study Guide

Administrator - answer A person appointed by the court to manage the estate of a deceased person who left no will.

Affiant - answer The person who makes and subscribes his signature to an affidavit.

Affidavit - answer a signed statement, duly sworn to, by the maker thereof, before a notary public or other officer authorized to administer oaths. The venue or county wherein it was sworn to should be accurately stated. [more.]

Affirmation - answer A solemn declaration made by persons who conscientiously decline taking an oath; it is equivalent to an oath and is just as binding; if a person has religious or conscientious scruples against taking an oath, the notary public should have the person affirm. [more...]

Apostile - answer Department of State authentication attached to a notarized and county-certified document for possible international use.

Attest - answer To witness the execution of a written instrument, at the request of the person who makes it, and subscribe the same as a witness.

Attestation Clause - answer The clause (e.g., at the end of a will) wherein the witness certify that the instrument has been executed before them, and the manner of the execution of the same.

Authentication (Notarial) - answer A certificate subjoined by a county clerk to any certificate of proof or acknowledgment or oath signed by a notary; this county clerk's certificate authenticates or verifies the authority of the notary public to act as such.

Bill of Sale - answer A written instrument given to pass title of personal property from vendor to vendee.

Certified Copy - answer A copy of a public record signed and certified as a true copy by the public official having custody of the original. A notary public has no authority to issue certified copies. Notaries must not certify to the authenticity of legal documents and other papers required to be filed with foreign consular officers. Within this prohibition are certificated of the following type: United States of America, State of New York, County of New York: [more...]

Chattel - answer Personal property, such as household goods or fixtures.

Nys Data Recording Exam Study Guide

KJ Lindholm-Leary



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