### Step Two

# Checklist to Balance QuickBooks to Dental Software



After the bookkeeper has balanced the previous month bank statement have the bookkeeper run the following reports from QuickBooks. Front desk will run corresponding reports from dental software.

- Patient Collection Report
- Patient Refund Report
- Insurance Refund Report
- Care Credit/or Other 3rd Party Fee Report
- Merchant Credit Card Fee Report

## **Quickbooks For Dental Office**

Katrin Zwirglmaier

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