

AGENCY STATEMENT

Paloma Home Health Agency, Inc. hereinafter referred to as "Agency", will participate and be in compliance With federal, state and local laws and regulations.

Agency will also comply with accepted professional standards and principles, as well as disclosure of Ownership and management information.

Agency utilizes the Robyn Rice Manual of Home Health Nursing Procedures for clinical procedures.

Agency does not provide infusion therapy, pediatric services, or psychiatric services.

Agency does not participate in the physician delegation process.

Agency does not utilize volunteers in any capacity.

HCL/Agency Statut

ADMINISTRATIVE POLICY MANUAL

HOME CARE

GEOGRAPHIC AREA SERVED AND OPERATING HOURS

LD1

1. Agency may provide home health care in the following counties:
COLLIN ,COOKE,DALLAS,DENTON,ELLI5 ,ERATH,FANNIN,GRAYSON, HOOD,HUNT ,JOHNSON,KAUFMAN,NAVARRO,PALO PINTO, PARKER, ROCK WALL, SOMERVELL, TARRANT , and WISE.
2. Agency operating hours are; 9:00 a.m. to 5:00 p.m., Monday through Friday.
3. The Administrator, designated alternate administrator, supervising nurse or designated alternate supervising nurse will perform the following if the agency is closed between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday:
 - Post a notice in a visible location outside the agency that will provide information regarding how to contact the person in charge, and
 - Leave a message on the answering machine or similar electronic mechanism that will provide information regarding how to contact the person in charge.
4. Agency will notify DADS within five (5) days after a change of agency's telephone number and/or agency's operating hours.

Sample Administrative Procedures Manual

Thomas Griffiths



Sample Administrative Procedures Manual:

Whispering the Secrets of Language: An Psychological Quest through **Sample Administrative Procedures Manual**

In a digitally-driven earth wherever monitors reign great and quick communication drowns out the subtleties of language, the profound secrets and emotional nuances concealed within words often go unheard. However, located within the pages of **Sample Administrative Procedures Manual** a charming literary value pulsating with raw emotions, lies a fantastic journey waiting to be undertaken. Published by a talented wordsmith, that wonderful opus invites visitors on an introspective journey, gently unraveling the veiled truths and profound influence resonating within ab muscles material of each word. Within the mental depths with this touching evaluation, we can embark upon a genuine exploration of the book is key themes, dissect their interesting writing style, and succumb to the effective resonance it evokes heavy within the recesses of readers hearts.

<https://crm.avenza.com/data/virtual-library/HomePages/service%20manual%20yale%20glp.pdf>

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