

PERSONAL EXPENSE REPORT

Personal Information

Name: John Doe
Address: 1234 Main Street
Contact Number: 555-123-4567
Email Address: john.doe@email.com

Expense Period

Start Date: 01 Jan 2024
End Date: 31 Jan 2024

Total Expense

\$125.00

Date	Category	Description	Amount
01 Jan 2024	Transportation	Gasoline	15.00
02 Jan 2024	Food & Beverage	Breakfast at cafe	5.00
03 Jan 2024	Utilities	Electricity bill	20.00
04 Jan 2024	Utilities	Water bill	10.00
05 Jan 2024	Utilities	Internet bill	10.00
06 Jan 2024	Utilities	Phone bill	5.00
07 Jan 2024	Utilities	Gas bill	15.00
08 Jan 2024	Utilities	Water bill	10.00
09 Jan 2024	Utilities	Electricity bill	20.00
10 Jan 2024	Utilities	Gas bill	15.00
11 Jan 2024	Utilities	Water bill	10.00
12 Jan 2024	Utilities	Electricity bill	20.00
13 Jan 2024	Utilities	Gas bill	15.00
14 Jan 2024	Utilities	Water bill	10.00
15 Jan 2024	Utilities	Electricity bill	20.00
16 Jan 2024	Utilities	Gas bill	15.00
17 Jan 2024	Utilities	Water bill	10.00

Notes

For more detailed information, please refer to the attached spreadsheet file.

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For more detailed information, please refer to the attached spreadsheet file.

John Doe

Signature

01 Jan 2024

Date

PERSONAL EXPENSE REPORT TEMPLATE

Track individual spending habits with personalized financial management template.



Personal Size Expense Report S

Michael Hoelscher

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