

# PEOPLE SKILLS

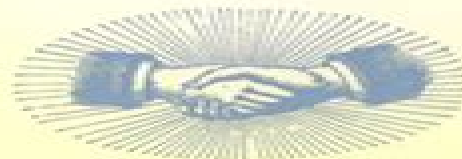
HOW TO ASSERT YOURSELF,



LISTEN TO OTHERS,



AND RESOLVE CONFLICTS



Robert Bolton, Ph.D.

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**SUMMARY - People Skills: How To Assert Yourself, Listen To Others, And Resolve Conflicts By Robert Bolton** Shortcut Edition,2021-06-16 Our summary is short simple and pragmatic It allows you to have the essential ideas of a big book in less than 30 minutes As you read this summary you will learn how to act to communicate effectively with others You will also learn how to use body language how to assert yourself and get what you want how to push or incite others to give

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