

Writing an Autobiography for a Scholarship Application

The Writing Process

1. Visualize your audience.
 - a. Think about who will read your autobiography.
 - b. Put yourself in the reader's place.
2. Think about the purpose of the autobiography.
 - a. Why do members of the scholarship committee want to know something about you?
 - b. How would an autobiography help them decide which applicants deserve scholarships?
3. Generate ideas for your autobiography. See the section of this handout that lists brainstorming ideas.
4. Write a rough draft of your autobiography.
 - a. Select a format for your autobiography.
 - b. Don't worry at this point about grammar, spelling, punctuation, etc.
5. Revise your autobiography after a cooling-off period.
 - a. Check the order of your paper. Is the information logically ordered?
 - b. Is all the information relevant to the purpose of the autobiography?
 - c. Have you been honest but positive about yourself?
 - d. Do you need to add more information?
 - e. Read the paper aloud to check sentence sense.
6. Type a clean copy of the autobiography and edit what you have written.

Characteristics That Will Improve Your Paper

1. Use language that is direct, clear, and sounds like you. However, avoid slang and overused expressions.
2. Create a tone that shows confidence, but not arrogance; sincerity, not stuffiness.
3. When appropriate, connect sentences with expressions like "then," "in addition," "finally," "in contrast," so that one idea seems to move logically into the next.

Brainstorming Questions

Write answers to these questions to get ideas for your autobiography.

1. What academic accomplishments are you proud of?

Sample Autobiography For Scholarship Application

S Ashworth



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Table of Contents Sample Autobiography For Scholarship Application

1. Understanding the eBook Sample Autobiography For Scholarship Application
 - The Rise of Digital Reading Sample Autobiography For Scholarship Application
 - Advantages of eBooks Over Traditional Books
2. Identifying Sample Autobiography For Scholarship Application
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Sample Autobiography For Scholarship Application
 - User-Friendly Interface
4. Exploring eBook Recommendations from Sample Autobiography For Scholarship Application
 - Personalized Recommendations
 - Sample Autobiography For Scholarship Application User Reviews and Ratings
 - Sample Autobiography For Scholarship Application and Bestseller Lists
5. Accessing Sample Autobiography For Scholarship Application Free and Paid eBooks
 - Sample Autobiography For Scholarship Application Public Domain eBooks
 - Sample Autobiography For Scholarship Application eBook Subscription Services
 - Sample Autobiography For Scholarship Application Budget-Friendly Options

6. Navigating Sample Autobiography For Scholarship Application eBook Formats
 - ePub, PDF, MOBI, and More
 - Sample Autobiography For Scholarship Application Compatibility with Devices
 - Sample Autobiography For Scholarship Application Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Sample Autobiography For Scholarship Application
 - Highlighting and Note-Taking Sample Autobiography For Scholarship Application
 - Interactive Elements Sample Autobiography For Scholarship Application
8. Staying Engaged with Sample Autobiography For Scholarship Application
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Sample Autobiography For Scholarship Application
9. Balancing eBooks and Physical Books Sample Autobiography For Scholarship Application
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Sample Autobiography For Scholarship Application
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Sample Autobiography For Scholarship Application
 - Setting Reading Goals Sample Autobiography For Scholarship Application
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Sample Autobiography For Scholarship Application
 - Fact-Checking eBook Content of Sample Autobiography For Scholarship Application
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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