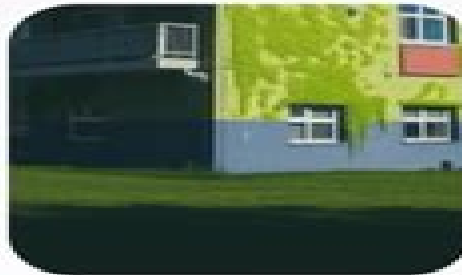




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# Sample Training Manual For Administrative Assistants

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includes tips tools checklists examples and exercises throughout together with real life anecdotal cameos to help make the points memorable Martin Orridge s style is at all times practical and friendly      **Departments of Commerce, Justice, and State, the Judiciary, and related agencies appropriations for 1987** United States. Congress. House. Committee on Appropriations. Subcommittee on the Departments of Commerce, Justice, and State, the Judiciary, and Related Agencies,1986      *Handbook for FWP Managers* United States. Office of Personnel Management,1979

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