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## DISASTER MANAGEMENT MANUAL Definition / terms used in this manual

#### Internal Disaster:

A condition where need for extra hospital personnel to care for patients and possible evacuation of them due to an accident within the facility such as fire, explosion, power failure, bomb threat, structural collapse, radiation.

#### External Disaster:

A Disaster which occurs outside the hospital, when there is a disproportionate amount of hospital staff to care for the incoming Emergency Room patients or victims.

#### Code yellow standby alert:

A period where preparation for a possibility of the code yellow alert.

Usually precede the alert. All services should decide personnel pool to sign in to the control room.

#### Code yellow:

Impending disaster, Initiation of Disaster response plan should be executed.

#### Code yellow stand down alert:

Disaster is finished. To discontinue the disaster response plan, all casualties have been treated. Disaster treatment area can be dismantled.

#### Control room:

A room located in the A&E service where action cards are placed. Internal coordination and internal Communication related to disaster takes place.

#### Command centre:

A centre where coordination of all activities related to disaster and external communication takes place. Press release area.

#### Action cards:

A card, which is printed with a specific task and responsibility for specific a team and will be given to the team member, upon reporting duty to the control center

#### Triage tag:

A colour coded tag which is tagged to the patients based on their clinical condition and functions to aid in the communication and to ensure correct patient directed to the correct zone.

MD : Medical Director

DMD : Deputy Medical Director CEO : Chief Executive Officer

# **Sample Medical Office Disaster Manual**

**Hussin A.Rothana** 

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