



I. Objective

To ensure that the Quality Manual, Procedures, Forms and other internally generated quality management system documents are under control. This includes creation, amendment, deletion, review, approval, maintenance and distribution.

II. Scope

This procedure defines the actions and responsibilities of the Requester, Process Owners, Document Controller and Approving Authorities in the control of new, revised and deleted documents.

III.

Responsibilities

Requester,
Process Owner

QMR

QMR

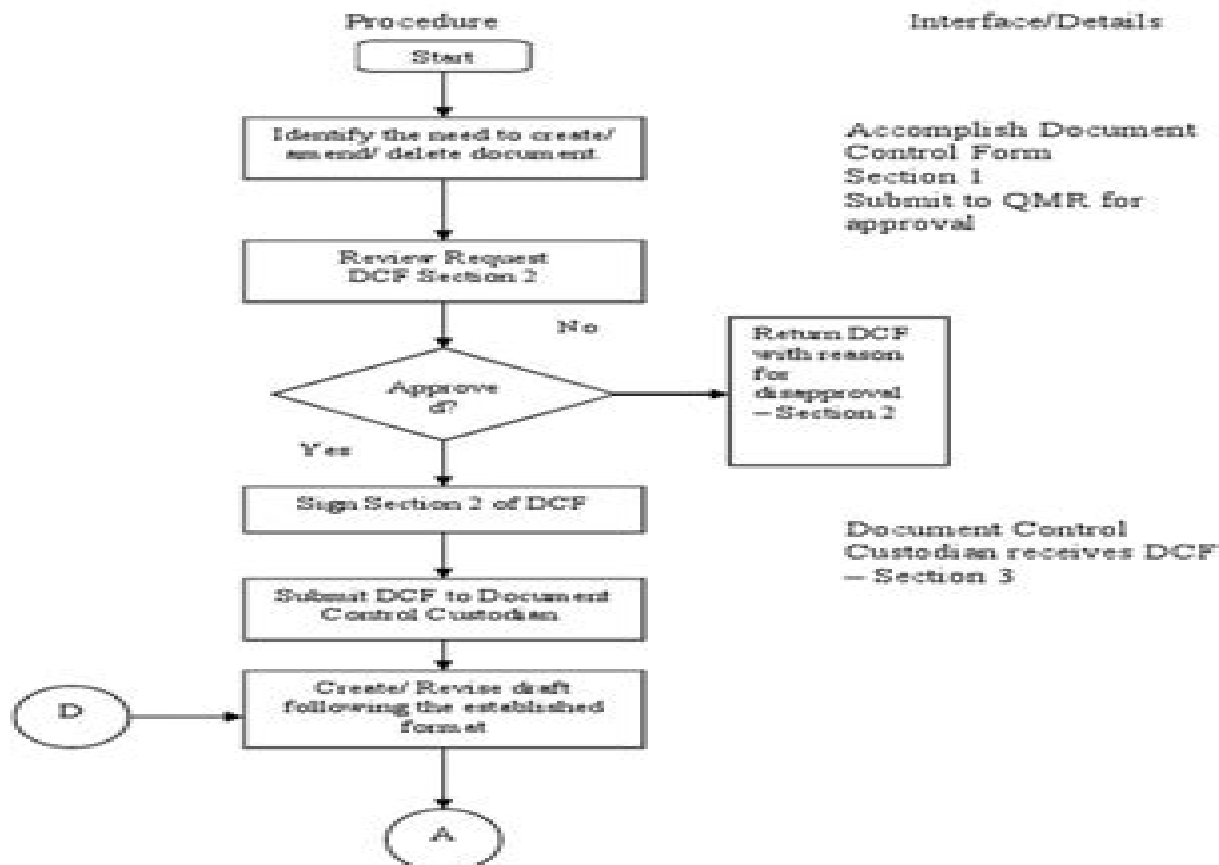
QMR

Document Control
Custodian

Process Owner

Procedure

Interface/Details



Prepared by:

Quality Management Representative

Approved by:

Senior Manager / Top Management Representatives

Sample Document Control Procedure

Ying-Ying Zheng



Sample Document Control Procedure:

Sample Document Control Procedure Book Review: Unveiling the Magic of Language

In an electronic era where connections and knowledge reign supreme, the enchanting power of language has become more apparent than ever. Its capability to stir emotions, provoke thought, and instigate transformation is actually remarkable. This extraordinary book, aptly titled "**Sample Document Control Procedure**," compiled by a very acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound effect on our existence. Throughout this critique, we shall delve to the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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