## Purchasing Procedures Manual 302-A



Category: Finance
Administered by: Superintendent of Finance
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Next Review: 2016 School Year

#### 1. General

- 1.1 The Purchasing Policy applies to the purchase of goods and/or services except for the acquisition of the following:
  - pupil transportation
  - utilities
  - seminars, conventions, conference fees, workshops, venues, speakers, training and education courses, membership dues
  - · travel expenses for students, employees and Trustees
  - hotel expenses
  - rental or lease of property
  - new building and major renovation construction contracts
  - services provided under an employee-employer relationship paid through payroll
  - temporary clerical and/or technical employees that are hired directly or through an agency on a per diem basis
  - projects in which the Board may partner with one or more other boards or other associations in which a single consultant, chosen by a procurement process acceptable to all participants, provides services to the entire group
  - projects in which a government ministry specifies the goods and/or services to be used

# **Purchasing Procedures Manual**

George W. Aljian

### **Purchasing Procedures Manual:**

Purchasing Procedures Manual North Dakota State Purchasing, 1997 **Procurement Services Division Purchasing** Procedures Manual Wyoming. Procurement Services Division, 1993 **Agency Purchasing Procedures Manual** Tennessee. Department of General Services. Purchasing Division, 1988 A Purchasing Procedures Manual Gregg Nozum, Consortium for Public Administration Field Services (U.S.), 1980 Purchasing Procedures Manual North Dakota. Office of Management and Budget. Purchasing Division, 1981 Purchasing Procedures Manual Arlington Heights (Ill.),1978 Purchasing Procedures Manual North Dakota. Department of Accounts and Purchases. Purchasing Division, 1978 Policy and Procedures Manual for Purchasing and Materials Control R. Jerry Baker, Robert S. Kuehne, Lee Buddress, 1981-01-01 Purchasing Procedures Manual North Dakota. Department of Accounts and Purchases. State Highway Department Purchasing Procedures Manual North Dakota. State Highway Purchasing Division, 1980 Department. Maintenance and Procurement Division, 1987\* **Bidding and Procurement Procedures Manual Cleveland** (Ohio). Division of Purchases and Supplies, 1997\* Purchasing Procedures Manual Texas A & M University. Purchasing & Stores Department, 1989 Purchasing Policies and Procedures Manual Mathews and Company, 1978 Procurement Policies and Procedures Manual .2011 Handbook of Purchasing Policies and Procedures National Association of Purchasing Agents, 1939 Accounting Policies and Procedures Manual Steven M. Bragg, 2012-06-19 Now in a fifth edition Accounting Policies and Procedures Manual A Blueprint for Running an Effective and Efficient Department is a how to guide on creating an effective and efficient accounting department policies and procedures manual Written by Steven Bragg the foremost authority in accounting and controllership issues the new edition includes A new complimentary Web site providing readers with the foundation for creating or enhancing their accounting department policies and procedures manual More coverage of accounting procedures including inventory billing cash receipts pricing order entry credit collections sales returns capital budgeting cash forecasting payroll and closing the books Accounting Policies and Procedures Manual is the tool every accounting department needs to regularize and systematize its procedures to match the best in the industry Purchasing Handbook George W. Aljian, 1958 Purchasing Handbook; Standard Reference Book on Purchasing Policies, Practices, Procedures, Contracts and Forms George W. Aljian, 1966 Procurement Policies and Procedures in the Quartermaster Corps During World War II Harry Beller Yoshpe, Marion U. Massem, 1947

Manual of Purchasing Policies & Procedures ,1992

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