

# Training Needs Assessment Survey

Rate these factors according to how you feel about your skill to job level

Very Good      Good      Fair      Poor      Very Poor

Interpersonal  
communication

☐☐☐☐☐

Written  
communication

☐☐☐☐☐

Public speaking

☐☐☐☐☐

Team  
management  
(Leadership)

☐☐☐☐☐

Organizational  
abilities

☐☐☐☐☐

Computing skills  
& numeracy

☐☐☐☐☐

Do you feel qualified to handle your current scope of work?

☐

Not at all

☐

Very

☐

Slightly

☐

Extremely

☐

Moderately

# Sample Administrative Training Needs Survey

**S Baum**



## **Sample Administrative Training Needs Survey:**

Eventually, you will unconditionally discover a further experience and realization by spending more cash. still when? pull off you endure that you require to acquire those every needs next having significantly cash? Why dont you try to get something basic in the beginning? Thats something that will lead you to understand even more almost the globe, experience, some places, once history, amusement, and a lot more?

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