Sample Recommendation Letter for Co-worker

[Date] [Full Name] [Title] [School Name] [Address] [City, State, Zip Code]

Dear [Mr./Ms. Last Name]:

I am writing to you with regard to [Mr./Ms. Full Name], who has requested that I write a letter of recommendation on [his/her] behalf. [First Name] and I discussed [his/her] recent decision to pursue graduate study and I support [his/her] decision and strong desire to take [his/her] dedication and skill to the next level.

I have worked with [First Name] for [time span]. Specifically, [explain the context of your relationship. Are you a supervisor? Of what?]. Applicant's duties include [explain].

Over the time that I have known [Applicant], he/she has consistently performed his/her duties with competence and often goes the extra mile, doing more than expected. [Provide a specific example].

[Applicant] is an excellent problem solver. [Provide an example.] In addition, he/she is an excellent communicator and has the skills and personality needed to be a leader. [Explain/provide an example of how Applicant demonstrates communication skills. Describe some personality characteristics that you believe are helpful to his/her success].

While Applicant's leaving our company to attend graduate school is a loss to us, I have every confidence that Applicant will thrive in a graduate school setting. The applicant is an intelligent, committed, and inquisitive individual. I believe that he/she will be an asset to your program.

Sincerely, [Employer's [Title] [Company]

Name]

Recommendation Letter For A Coworker

Tao Wei

Recommendation Letter For A Coworker:

Unveiling the Power of Verbal Beauty: An Psychological Sojourn through **Recommendation Letter For A Coworker**

In a global inundated with displays and the cacophony of instantaneous transmission, the profound energy and mental resonance of verbal artistry usually fade in to obscurity, eclipsed by the regular assault of sound and distractions. Yet, set within the lyrical pages of **Recommendation Letter For A Coworker**, a captivating perform of fictional brilliance that pulses with organic feelings, lies an unique journey waiting to be embarked upon. Written by a virtuoso wordsmith, that magical opus books readers on a psychological odyssey, lightly revealing the latent potential and profound impact embedded within the complicated internet of language. Within the heart-wrenching expanse of the evocative examination, we will embark upon an introspective exploration of the book is main subjects, dissect its fascinating publishing fashion, and immerse ourselves in the indelible impression it leaves upon the depths of readers souls.

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Recommendation Letter For A Coworker Introduction

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