



Tool 5 – Career action plan template

Instructions

This Career Action Plan is designed to collect the results of your Career Journey in the one place.

Answer the questions by typing in your response in the areas provided.

Section 1 – What makes a job satisfying to me? Write in the job satisfaction elements from Tool 3

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Section 2 - What types of work do I enjoy? Write in your top 10 – 15 preferred skills from Tool 4

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Section 3 - What departments and agencies hold most interest to me? Investigate individual agency websites. See australia.gov.au (<http://australia.gov.au/directories/australian-government-directories/portfolios-departments-and-agencies>)

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Section 4 - What job options might meet my goals? Write in your favourite types of jobs from the Australian Public Service careers list.

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Professional Career Action Plan Paper

**Nicholas Yoder, Alexandra Skoog-
Hoffman**



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