

Building facility maintenance management plan

This table provides a plan for facility maintenance and management of a building. It organizes tasks into categories, lists activities, assigns responsible persons, and specifies maintenance cycles and frequency.

 Facility Maintenance Components	 Activities	 Responsible Person	 Frequency
Building Exterior	• Check roofing condition • Inspect windows • Check for leaks	James Gray	Annually
Lawns and Landscaping	• Remove weeds and dead plants • Fertilize gardens • Inspect sprinkler system	Steve White	Quarterly
Lights	• Replace globes • Inspect transformers • Check panels are tested and sealed	Liz Blackman	Annually
Electrical	• Check for loose wires • Test outlets • Clean exhaust fans	Gary Holmes	Half yearly
Plumbing	• Inspect drains for blockages • Check condenser fan • Inspect injection pumps	Julia Swanson	Annually
General Safety & Fire Protection	• Replace smoke alarm batteries • Clean respirators • Recheck first aid kits	Jasmine Cooper	Quarterly
Add text here	• Add text here	Add text here	Add text here

Sample Facility Maintenance Plan

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Sample Facility Maintenance Plan:

Managing Facilities for Results Cheryl Bryan, 2007-03-19 Carving out new service areas within existing space forgoing massive additions or expensive new buildings offers a cost effective solution for budget conscious libraries Building from the proven Results Series model this volume dovetails with the basics outlined in The New Planning for Results A Streamlined Approach This new hands on workbook in the Results Series guides library directors staff and boards through the process to Prioritize new services that need space Make plans and identify an appropriate location Present the case to funding authorities Conduct a gap analysis Find resources to reallocate and see what new items are needed Identify building professionals to assist with alterations It s supplemented with 23 workforms to support the information and collection process Three toolkits provide technical assistance on calculating square footage assessing the message and complying with the Americans with Disabilities Act ADA requirements With examples ranging from small to large small public libraries the process is equally valuable for school special and academic librarians who are faced with similar space repurposing challenges Any library can embrace these practical proven techniques for addressing community needs by creating a blueprint that prioritizes services and creates the space for them within their existing facility *Planning Guide for Maintaining School Facilities* Tom Szuba, 2003 **Greers Ferry Lake Shoreline Management Plan** ,2002 **Facility Management** Edmond P. Rondeau, Robert Kevin Brown, Paul D. Lapides, 2017-07-27 From the moment it was first published Facility Management became the ultimate reference for facility and design professionals who want to create a productive workplace that corresponds to the short and long term goals of their corporation This Second Edition provides complete fully up to date information and guidance on the evolving facility management profession that will help facility professionals and their service providers meet and exceed these goals **Introduction to Facility Management** Hester van Sprang, Bernard Drion, 2020-12-30 Introduction to Facility Management is a comprehensive introduction to the dynamic and diverse field of facility management FM It answers questions such as What is facility management What does a facility management professional do How can we classify facility management products and services How do you set up a facility management organisation How do you manage service processes using a master dashboard Reflecting on current events the book defines new and exciting roles for facility management professionals This first international edition of the bestselling Dutch Basisboek Facility Management describes global trends and developments and international FM standards and practices With contributions of thought leaders such as Diane Levine Jens Schl ter Michiel Bakker Elizabeth Nelson Nicolas White and Susanne Balslev Nielson Introduction to Facility Management is the first international book on facility management which is supplemented and commented on by facility management teachers and practitioners intriguingly and enthusiastically describes the full scope of the FM profession provides a theoretical framework and insight into FM practice *The Care and Keeping of Cultural Facilities* Angela Person-Harm, Judie Cooper, 2014-03-25 Museum facility management is a vital part of

running a museum but can involve special challenges that even knowledgeable facility managers have not encountered before The target audience for this book is both museum administrators who need to learn more about facility management and facility managers who are stepping into the museum environment for the first time This book fills a gap in museum administration literature by providing best practices guidance that can be used to increase efficiency save money and improve the guest experience Special attention is paid to Strategic planning for cultural facilities Special event preparations Implementing sustainability initiatives Predictive and reliability centered maintenance RCM Environmental controls for collections conservation and Training for maintenance and operations personnel

"Code of Massachusetts regulations, 2002" ,2002 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020 *Forest Plan for Land and Resource Management Plan* ,1986 **Roan Plateau, Resource Management Plan Amendment** ,2006 Recreation Facility Management Brent A. Beggs,Richard F. Mull,Mick Renneisen,Michael A. Mulvaney,2023-09-28 Recreation Facility Management Second Edition With HKPropel Access is the fundamental text for students and new professionals who will manage a recreational facility It outlines essential responsibilities and prepares readers to perform the duties of a manager for various types of facilities ranging from recreation and aquatic centers playgrounds and parks to fitness centers golf courses and sport complexes each with its own unique set of goals and challenges Recreation Facility Management begins by defining the characteristics and expectations of the profession It discusses the facility design and development process including assessing needs planning reading blueprints and securing funding Topics such as facility resource management financial issues and human resources are explored in depth The text then tackles strategies for utilizing facilities in a safe and efficient manner addressing safety and security maintenance and emergency preparedness and response plans Finally a detailed examination of the operation of common types of recreation facilities is offered alongside coverage of national industry standards and guidelines Content updates to the second edition include a new chapter on ancillary space design with a focus on sustainability and technology updates as well as accessible design A chapter was also added to address larger scale recreational sport events and outdoor facilities Recreation Facility Management also includes new enhancements to help students apply and retain important information Learning aids including chapter objectives review questions and summary elements help to facilitate learning Case studies provide real scenarios and related discussion questions to help students better understand the material Sample answers to the questions are provided in the instructor guide Industry Profile features offer real world examples from the field Check It Out elements call out special content to help engage readers Online materials include learning activities as well as checklists and forms from the files of actual facility managers Recreation Facility Management offers a practical introduction to facility design management and maintenance for practicing recreation professionals or future professionals It arms readers with the knowledge and skills necessary for becoming a successful facility manager in any recreation setting

Note A code for accessing HKPropel is included with this ebook

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