

# 2017 New Employee Orientation

# Agenda

#### Day One - Foundation Building Training Room

TIME	TOPIC	PRESENTER
8:30 - 9:35 AM	Welcome, Introductions, Expectations Activity	Learning and Development
9:35 - 10:05 AM	Environmental Health and Safety	Angela Allen/Bruce Crowell/Iamario Poole/Derrick Gibbs/ Ben Teal/ Kirstan Blender
10:05 - 10:10 AM	BREAK	
10:10 - 10:35 AM	Stake Your Claim/University Communications	Phillip Brown
10:35 - 10:55 AM	Parking and Transportation Services	Leeisha Williams/ Helena Connors
10:55 - 12:00 PM	Campus Bus Tour	Orientation Partners
12:00 - 1:00 PM	LUNCH (on your own)	
1:00 - 1:45 PM	Information and Technology Services	Jennifer Hicks
1:45 - 2:00 PM	State Employees Credit Union	Learning and Development
2:00 - 2:10 PM	BREAK	
2:10 - 2:30 PM	Student Affairs	Rachael Forester /Adam Burden
2:30 - 2:45 PM	Niner Tech/ Student Union	J. Scott Derrick
2:55 - 3:05 PM	Auxiliary Services	Ana Alvarez, Jody Thompson, LouAnn Lamb/Greg McCambridge
3:10 - 3:30 PM	Community Relations	Jordan Harris, Jenny Matz
3:30 - 4:30 PM	Key Resources, Wrap Up, and Closing	Learning and Development

#### Day Two -Colvard North 5092

TIME	TOPIC	PRESENTER
8:30 - 9:15 AM	Ethics/ Fraud Awareness	Susan Burgess
9:15 - 9:45 AM	FERPA/Public Records	Tina Dadio/Legal Affairs Rep.
9:45 - 10:00 AM	BREAK	
10:00 - 11:00 AM	Respect in the Workplace/ Preventing and Reporting Unlawful Workplace Harassment	Cindy Edwards
11:00 - 12:00 PM	Title IX/Campus SAVE Act	Sarah Edwards
12:00 - 1:00PM	LUNCH (on your own)	
1:00 – 1:15 PM	Staff Council	Penny Stevens/Celeste Corpening/Pam Erickson/Dave Frantzreb/Joanne Kendrach
1:15 - 1:45	Police and Public Safety	Jerry Lecomte
1:45 - 2:00 PM	BREAK	Participation of the Participa
2:00 - 4:30 PM	Benefits	Gina Ewart

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#### **Table of Contents Sample New Hire Orientation Agenda**

- 1. Understanding the eBook Sample New Hire Orientation Agenda
  - The Rise of Digital Reading Sample New Hire Orientation Agenda
  - o Advantages of eBooks Over Traditional Books
- 2. Identifying Sample New Hire Orientation Agenda
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Sample New Hire Orientation Agenda
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from Sample New Hire Orientation Agenda

- Personalized Recommendations
- Sample New Hire Orientation Agenda User Reviews and Ratings
- Sample New Hire Orientation Agenda and Bestseller Lists
- 5. Accessing Sample New Hire Orientation Agenda Free and Paid eBooks
  - Sample New Hire Orientation Agenda Public Domain eBooks
  - Sample New Hire Orientation Agenda eBook Subscription Services
  - Sample New Hire Orientation Agenda Budget-Friendly Options
- 6. Navigating Sample New Hire Orientation Agenda eBook Formats
  - o ePub, PDF, MOBI, and More
  - Sample New Hire Orientation Agenda Compatibility with Devices
  - Sample New Hire Orientation Agenda Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Sample New Hire Orientation Agenda
  - Highlighting and Note-Taking Sample New Hire Orientation Agenda
  - Interactive Elements Sample New Hire Orientation Agenda
- 8. Staying Engaged with Sample New Hire Orientation Agenda
  - o Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Sample New Hire Orientation Agenda
- 9. Balancing eBooks and Physical Books Sample New Hire Orientation Agenda
  - Benefits of a Digital Library
  - o Creating a Diverse Reading Collection Sample New Hire Orientation Agenda
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Sample New Hire Orientation Agenda
  - Setting Reading Goals Sample New Hire Orientation Agenda
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Sample New Hire Orientation Agenda

- Fact-Checking eBook Content of Sample New Hire Orientation Agenda
- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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