

ROBERT SMITH

Park Maintenance Worker

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[Today's Date]

[341 Company Address]

[Company City, State xxxxx]

[(xxx) xxx-xxxx]

[hiring.manager@gmail.com]

Dear [Mr./Mrs./Ms.] [Hiring Manager's Name],

I am writing to apply for the Park Maintenance Worker role with the ****. I am a skilled tradesman with over 10 years of experience working in various public and private parks, conducting various forms of park maintenance and upkeep. Currently, in my role working as Grounds Maintenance Worker with ***, I attend to several park upkeep and maintenance responsibilities from hiring and training lawn workers, to repairing equipment and performing cleanliness drives. As you can see in my resume, I am a jack of all trades and how well how to handle all types of repairing and maintenance tasks. Moreover, I am a quick learner and can pick up any new skills, and use cleaning equipment quickly. Above all, I pride myself on keeping a strong work ethic, and professionalism. Here is a snippet of my core accountabilities that qualifies me for this role –

- Seeding, mowing, aerating, and watering lawns twice daily, and planting trees, shrubs, and flowers.
- Inspecting and repairing the playground equipment, benches, and other amenities.
- Keeping the walking and running trails clear by shoveling ice and cleaning dust
- Picking up litter and removing bagged trash.
- Strong knowledge of plumbing and HVAC.
- High level of physical fitness, and flexibility to work during weekends, and holidays
- Maintained 100% safety and cleanliness record ever since the first day of employment.
- Skilled in providing backup response during emergencies.

The prospect of working with *** is thrilling, as you value your maintenance workers, and constantly praise and reward the workers for their outstanding performance and employee attendance. I would like to come in for a face-to-face interview to brief you more about my qualification for this role. Please contact me at () or e-mail me at () to schedule an interview.

Thank you for your time and consideration.

Sincerely,

[Your Name]

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