

# Clerical Ability Practice Test

## Set 1: Alphabetical Filing

**Direction:** A set of names of persons, objects, businesses, or organizations are given in each question. Arrange the given set of names based on alphabetizing rules. Select the letter of the correct answer that corresponds to the proper arrangement of the names.

- 1. 1) Juan Ramon S. Cruz
  - Sharon Anne Esguerra
  - 3) Patenia, Marco Lito M.
  - 4) Christopher Alex Q. Angelo
  - 5) Raymond DL. Delos Santos
- a) 4 2 3 5 1
- b) 4 1 5 2 3
- c) 1 4 2 3 5
- d) 1 2 3 4 5
- 2, 1) Dr. Harold Q. Salazar
  - 2) Dr. Mariano A. Tibay
  - 3) Atty. Silvano G. Mariano
  - 4) Mr. Mateo S. Ang
  - 5) Engr. Cruz
- a) 4 5 3 2 1
- b) 4-3-2-1-5
- c) 4 5 1 2 3
- d) 1-2-3-4-5
- 3. 1) Lucas Q. Smith
  - 2) Lucas Q. Smith-Johnson
  - Lucas Quezon Smith
  - 4) Dr. Lucas Q. Smith-Johnson
  - 5) Lucas Smith-Johnson
- a) 1 4 3 2 5



# **Sample Clerical Tests**

**L** Towne



Whispering the Secrets of Language: An Psychological Journey through Sample Clerical Tests

In a digitally-driven earth where screens reign supreme and immediate connection drowns out the subtleties of language, the profound secrets and mental subtleties hidden within phrases often get unheard. Yet, located within the pages of **Sample Clerical Tests** a captivating literary value pulsing with fresh thoughts, lies an exceptional journey waiting to be undertaken. Published by a talented wordsmith, that enchanting opus attracts viewers on an introspective journey, softly unraveling the veiled truths and profound affect resonating within ab muscles cloth of each and every word. Within the emotional depths of the emotional evaluation, we can embark upon a honest exploration of the book is primary themes, dissect its fascinating publishing style, and succumb to the powerful resonance it evokes deep within the recesses of readers hearts.

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