



CAREER OPPORTUNITIES IN THE NEW YORK STATE UNIFIED COURT SYSTEM

THE OFFICE OF COURT ADMINISTRATION ANNOUNCES AN OPEN-COMPETITIVE EXAMINATION

TITLE: NEW YORK STATE COURT OFFICER-TRAINEE EXAM NUMBER: 45-784

(Amended)

**STARTING
SALARY**

New York State Court Officer-Trainees enter the Academy at Judicial Grade 14. After successful completion of a two-year traineeship, court officers automatically promote to Judicial Grade 18. The starting salary and maximum salary varies depending upon the location of the position, the applicable collective bargaining agreement and the candidate's state service. Appointees in New York City, Suffolk, Rockland, Nassau and Westchester Counties receive \$3,697 in annual location pay. Appointees in Orange, Dutchess and Putnam Counties receive \$1,646 in annual location pay. An annual uniform allowance is also provided.

APPLICATION

A \$30 **NON-REFUNDABLE** application fee is being charged to file for this examination. Application and fee must be **ELECTRONICALLY** filed at www.nycourts.gov/careers/cok-2834.shtml. An e-mail address and credit card or reloadable debit card are required for successful filing. An application is considered filed upon immediate receipt of an Application ID Number.

**EXAMINATION
ADMINISTRATION
DATES**

The written examination will be administered in test centers throughout New York State on October 18, 2014 and December 13, 2014. Candidates will be assigned to one of these dates. Admission notices will be e-mailed to all candidates beginning September 23, 2014. The notice will inform applicants of the date and location of the test center.

**DISTINGUISHING
FEATURES OF
WORK**

New York State Court Officer-Trainees serve a two-year traineeship during which time they are responsible for maintaining order and providing security in courtrooms, court buildings and grounds. They work under the direct supervision of a NYS Court Officer-Sergeant and the general supervision of the court clerk or other security supervisory personnel. After completion of formal training at the Academy, NYS Court Officer-Trainees may be assigned to all trial courts and court agencies to begin the on-the-job training portion of their two-year traineeship. NYS Court Officer-Trainees are peace officers, required to wear uniforms, and may be authorized to carry firearms, execute bench warrants and make arrests. Typical duties include: guarding and escorting criminal defendants while in the court facility; escorting judges, juries and witnesses; handling court documents and forms; providing information and assistance to the public and other court users; maintaining the security of deliberating and sequestered juries; displaying and safeguarding exhibits; operating security equipment and using established search procedures; physically restraining and calming unruly individuals; administering first-aid and assistance to individuals during emergencies; and performing related duties.

Nys Court Officer Assistant Exam Sample Questions

Roman Wölfel



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Nurse Instruction for Civil Service Examinations, Covering Nurse, Trained Nurse, Hospital Nurse, Visiting Nurse, Field Nurse, Tuberculosis Nurse, School Nurse, Nurse's Assistant Civil Service Chronicle, New York, 1916 **Prison Keeper Examination Instruction, New York City, New York State and New Jersey**, 1917 *New York Court of Appeals. Records and Briefs.* New York (State)., **Records & Briefs New York State Appellate Division**, **Questions and answers for inspector milk and food** Ch. L. Frank, Questions and answers for inspector milk and food city and country including answers to all the questions asked at past examinations in New York city for inspector of milk meat poultry fish fruits and vegetables **New York Court of Appeals. Records and Briefs.** New York (State). Court of Appeals., 1912 Volume contains 204 NY 637 People v Di Pasquale 204 NY 627 People v Sidders 204 NY 637 People v Caruso 204 NY 644 People ex rel Graves v Ford 204 NY 645 People v Bailey *The Stenographer*, 1895 *The New York Supplement*, 1909 Cases argued and determined in the Court of Appeals Supreme and lower courts of record of New York State with key number annotations varies **Annual Report of the New York State Civil Service Commission** New York (State). Civil Service Commission, 1886 **Congressional Record** United States. Congress, 1977 The Congressional Record is the official record of the proceedings and debates of the United States Congress It is published daily when Congress is in session The Congressional Record began publication in 1873 Debates for sessions prior to 1873 are recorded in The Debates and Proceedings in the Congress of the United States 1789 1824 the Register of Debates in Congress 1824 1837 and the Congressional Globe 1833 1873

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