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REQUEST FOR DONATION LETTER

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August 8, 2050

John Smith

Corporate Giving Manager

Global Enterprises Inc.

1184 Bright Street

Springfield, IL 62702

Dear Mr. Smith,

I hope this letter finds you well. My name is **[Your Name]**, and I am the Director of Development at Hope for Tomorrow Foundation. We are dedicated to improving the lives of underprivileged children through education and community support, and we are reaching out to request your support for our upcoming initiative.

Our organization is launching the "Bright Futures Scholarship Program," which aims to provide educational scholarships to 100 deserving students in low-income communities. To successfully implement this project, we are seeking donations to cover the costs of tuition, books, and school supplies.

We believe that with your generous support, we can help these students achieve their academic goals and build a brighter future for themselves and their communities. Your contribution will make a significant difference in the lives of these children, providing them with opportunities they might not otherwise have.

We would be incredibly grateful for any amount you can contribute. Donations can be made online at our website **[Your Company Website]**, by check sent to our address above, or in person at our office. For more information, please contact us directly at **[Your Company Number]** or **[Your Company Email]**.

Thank you for considering our request. We deeply appreciate your support and look forward to the possibility of partnering with you to make a meaningful impact.

Warm regards,

Signature

Sample Letter Requesting Uniform Donation

M Woodhall



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