

MBA in Health Management

64 Rose Lane, Williston Park, NY 11596

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name@gmail.com

PROFESSIONAL SUMMARY

Highly motivated and compassionate MBA candidate dedicated to innovative healthcare and financial improvement processes. Proven leadership, planning, and collaboration skills in the classroom and community. Strong problem solver with excellent analytical and research skills. Seeking an internship in health management.

EDUCATION AND TRAINING

MBA: HEALTH SERVICES MANAGEMENT, GPA 3.5 5/2016
Hofstra University, Frank G. Zarb School of Business, Hempstead, New York City, NY

BACHELOR OF SCIENCE: HEALTHCARE MANAGEMENT, BIOLOGY 5/2014
Stony Brook University, Stony Brook, NY, United States

Relevant Coursework: Continuous Quality Improvement, Healthcare Management, Corporate Compliance and Regulation, Sales and marketing in Health Care, Healthcare Informatics, Professional Writing in Healthcare, Medical Terminology, Professional Ethics, Healthcare Communications, Completion of Pre-Health Track

SKILL HIGHLIGHTS

- Case Management
- Process Improvement
- Finance and Budgeting
- Versed in Excel, Word, PowerPoint
- Staff Development / Employee Engagement
- Conflict Management
- Conversational Spanish
- Analytics based approach

PROFESSIONAL EXPERIENCE

Mercury Healthcare International 01/2014 to 08/2014
Intern

- Project Goal was to create sustainable Hospitals in Nigeria, Cameroon, Zimbabwe, and Rwanda
- Worked with a team to study and collect data in regards to hospital development in areas
- Created financial model to attract investors to support hospital construction
- Analyzed data and performed statistical analysis to create viable solutions to ongoing challenges

Stony Brook University Hospital 05/2013 to 05/2014
Volunteer – Health Management Department

- Assisted with Medicare/Medicaid approvals, denials, and appeals for patient insurance coverage
- Shadowed Department Administrators, attending management and senior leadership meetings providing experience with hospital administrative processes
- Created and improved patient discharge process
- Assisted Case Managers in securing patient coverage

Free The Children Stony Brook University 01/2011 to 01/2014
President

- Founded Chapter in Stony Brook Campus that had 50 members
- Raised approximately \$8500 through fundraising efforts toward efforts to build schools in Sierra Leone, Africa

Sample Resume For Healthcare Management

Liying Dong



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