



Warehouse Stock Take Process

Ver : 1.0

AT / FIN / WI 07

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1. Objective

The objective of this procedure is to describe the activities involved in making the inventory take at the warehouse.

2. Scope

- The scope of the activities defined in the procedure is applicable to the Warehouses in the UAE.
- The inventory in the retail stores and van locations is outside the scope of this SOP.

3. Inputs

- SLA's /KPI defined for Inventory and discrepancies resolution.

4. Responsibilities

- Country finance manager is responsible for managing the whole process in coordination with concerned dept. (Logistic, warehouse, Sales Channels, IT).
- All concerned Department should cooperate with Finance Dept.

5. Activities

Yearly planning of stock take to be done beginning of each year, & one month in advance of the schedule finance inform logistics to prepare the plan. Logistics prepare plan & provide for finance review. (all tasks Logistics & Finance review to be completed within one week time max)
Plan should include:

- 1- information about promotional activities if any (need to create buffer zone) (coordination with channels & category to have clear info)
- 2- Number of zones + draft map + control sheet
- 3- Pending or issues related to GRN's not yet captured due to system problems or due to missing PO's or returns having problems or missing documents.
- 4- List of counting team + control team from logistics available for support.

Sample Procedure Guide For Warehousing Inventory

Scott C. Dulebohn



Sample Procedure Guide For Warehousing Inventory:

Unveiling the Energy of Verbal Beauty: An Psychological Sojourn through **Sample Procedure Guide For Warehousing Inventory**

In a global inundated with monitors and the cacophony of quick connection, the profound power and emotional resonance of verbal art frequently diminish into obscurity, eclipsed by the regular onslaught of sound and distractions. Yet, set within the lyrical pages of **Sample Procedure Guide For Warehousing Inventory**, a captivating work of fictional elegance that impulses with organic feelings, lies an memorable trip waiting to be embarked upon. Published with a virtuoso wordsmith, that interesting opus guides viewers on a mental odyssey, gently exposing the latent possible and profound impact stuck within the complicated internet of language. Within the heart-wrenching expanse with this evocative analysis, we shall embark upon an introspective exploration of the book is key styles, dissect its fascinating publishing design, and immerse ourselves in the indelible impression it leaves upon the depths of readers souls.

https://crm.avenza.com/public/Resources/fetch.php/rat_dissection_questions_and_answer_key.pdf

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Sample Procedure Guide For Warehousing Inventory Introduction

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