

#### CAREER OPPORTUNITIES IN THE NEW YORK STATE UNIFIED COURT SYSTEM

# THE OFFICE OF COURT ADMINISTRATION ANNOUNCES AN OPEN-COMPETITIVE EXAMINATION

### TITLE: NEW YORK STATE COURT OFFICER-TRAINEE EXAM NUMBER: 45-784

STARTING

New York State Court Officer-Trainess enter the Academy at Judicial Grade 14. After successful completion of a two-year trainesship, court officers automatically promote too Judicial Grade 18. The starting salary and maximum salary varies depending upon the location of the position, the applicable collective bergaining agreement and the candidate's state service. Appointees in New York City, Suffolk, Bookland, Nassau and Westchester Counties receive \$3,697 in annual location pay. Appointees in Orange, Dutchess and Putnam Counties receive \$1,646 in annual location pay. An annual uniform allowance is also provided.

APPLICATION

A \$30 NON-REPUNDABLE application has is being charged to file for this examination. Application and fee must be ELECTRONICALLY filed at which reports gov/convers/cot-2014.shire! An e-mail address and credit card or reloadable debit card are required for successful filing. An application is considered filed upon immediate receipt of an Application ID Number.

EXAMINATION ADMINISTRATION DATES The written examination will be administered in test centers throughout New York State on October 18, 2014 and December 13, 2014. Candidates will be assigned to gag of these dates. Admission notices will be e-mailed to all cendidates beginning September 23, 2014. The notice will inform applicants of the date and location of the test center.

DISTINGUISHING FEATURES OF WORK New York State Court Officer-Trainees serve a two-year traineeship during which time they are reappreable for maintaining order and providing security in courtrooms. court buildings and grounds. They work under the direct supervision of a NVS Court Officer-Sergeant and the general supervision of the court clerk or other security supervisory personnel. After conscietion of formal training at the Academy, NYS. Court Officer-Trainess may be assigned to all trial courts and court egencies to begin the on-the-lob training portion of their two-year trainees/sig. NYS Court Officer-Trainess are beace officers, required to wear uniforms, and may be authorized to carry finestries, execute bench warrants and make arrests. Typical duties include: guarding and escorting criminal defendants while in the court facility, especting judges, Lirios and witnesses; handling court documents and forms; providing information and assistance to the public and other court users: maintaining the security of deliberating and sequestered luries, displaying and safeguarding exhibits: operating security equipment and using established search procedures; physically restraining and coloning unruly individuals; administering first-aid and assistance to individuals during amergencies; and performing related outles.

## **Nys Court Assistant Study Guide**

**Annelies Wilder-Smith** 

Nys Court Assistant Study Guide:

The book delves into Nys Court Assistant Study Guide. Nys Court Assistant Study Guide is a crucial topic that must be grasped by everyone, ranging from students and scholars to the general public. The book will furnish comprehensive and indepth insights into Nys Court Assistant Study Guide, encompassing both the fundamentals and more intricate discussions.

- 1. This book is structured into several chapters, namely:
  - Chapter 1: Introduction to Nys Court Assistant Study Guide
  - Chapter 2: Essential Elements of Nys Court Assistant Study Guide
  - Chapter 3: Nys Court Assistant Study Guide in Everyday Life
  - Chapter 4: Nys Court Assistant Study Guide in Specific Contexts
  - ∘ Chapter 5: Conclusion
- 2. In chapter 1, this book will provide an overview of Nys Court Assistant Study Guide. This chapter will explore what Nys Court Assistant Study Guide is, why Nys Court Assistant Study Guide is vital, and how to effectively learn about Nys Court Assistant Study Guide.
- 3. In chapter 2, the author will delve into the foundational concepts of Nys Court Assistant Study Guide. The second chapter will elucidate the essential principles that need to be understood to grasp Nys Court Assistant Study Guide in its entirety.
- 4. In chapter 3, this book will examine the practical applications of Nys Court Assistant Study Guide in daily life. This chapter will showcase real-world examples of how Nys Court Assistant Study Guide can be effectively utilized in everyday scenarios.
- 5. In chapter 4, the author will scrutinize the relevance of Nys Court Assistant Study Guide in specific contexts. The fourth chapter will explore how Nys Court Assistant Study Guide is applied in specialized fields, such as education, business, and technology.
- 6. In chapter 5, the author will draw a conclusion about Nys Court Assistant Study Guide. This chapter will summarize the key points that have been discussed throughout the book.
  - This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Nys Court Assistant Study Guide.

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