
Business Communication Exam Questions and Answers All Correct Answers

Noteworthy changes in today's dynamic workplace revolve around what? - Answer-team based projects

flattened management hierarchies

global competition

Most significant difficulties in doing business globally is dealing with people who: - Answer-differ from you in customs, lifestyles, and religions

Many business today are flattening their management hierarchies. This flattening means what? - Answer-employees at all levels need excellent communication

Definition of Communication - Answer-the transmission of info and meaning from one individual or group to another

For communication to be successful what must happen - Answer-the receiver must understand the message as the sender intended it

When does the process of communication begin - Answer-when the sender has an idea

When a sender initiates a communication transaction he or she has primary responsibility for what? - Answer-choosing the appropriate words or symbols as part of the encoding process

Bypassing - Answer-when misunderstandings result from misread meanings during the communications process

Examples of channels - Answer-email
cell phones
memorandums
letters
web pages
reports

Feed back helps do what - Answer-helps the sender know whether the message was received and understood

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A Gutmann



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