

# PERFORMANCE APPRAISAL FORM ASSESSMENT SCORING

## performance appraisal form

Name			post			Assessment month		
<b>Job Responsibilities Work Assessment Index (50 points):</b>								
serial number	Key work items	work goals	achieve results	weight score	Self-evaluation	Leadership evaluation		
1								
2								
3								
4								
5								
<b>Assessment indicators for this month's key work items (50 points):</b>								
serial number	Key work items	work goals	achieve results	weight score	Self-evaluation	Leadership evaluation		
1								
2								
3								
4								
total:					0			
<b>Temporarily assigned work assessment indicators (<math>\pm 10</math> points)</b>								
serial number	matter	content description		weight score	Self-evaluation	Leadership evaluation		
1				$\pm 10$				
2								
3								
4								
total:					0			
Suggestions for performance improvement: (to be filled in by the appraiser)		suggestion master, performance feedback		assessment score	Assessment results (in brackets are the assessment coefficients corresponding to the assessment)			
		Assessment interview: <input type="checkbox"/> Yes <input type="checkbox"/> No Reasonable score: <input type="checkbox"/> Yes <input type="checkbox"/> No Other opinions:		0	<input type="checkbox"/> Excellent (1.1) <input type="checkbox"/> Good (1.05) <input type="checkbox"/> <input type="checkbox"/> Pass (1.0) <input type="checkbox"/> Barely (0.9) <input type="checkbox"/> Poor (0.8)			
Examiner's signature and comments:		Signature and comments of	Signatures and opinions of leaders in	Review by the Administrative Personnel Department:				

# Performance Appraisal Form For Manual Workers

**Julia Schneider**



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