



SAMPLE TRAINING REPORT

Company Name			
Employee Name			
Department			
Training Type			
Starting Date		Ending Date	
Number of Days worked		Number of Days Off	

Performance

Attendance/Punctuality	Training Program
<input type="checkbox"/> Regular	<input type="checkbox"/> Ahead of Schedule
<input type="checkbox"/> Irregular	<input type="checkbox"/> On Schedule
	<input type="checkbox"/> Behind Schedule

Trainee Progress Report

Competency	Rating			
Ability to Learn	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent
Attitude	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent
Motivate / Initiative	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent
Quality and Accuracy of Work	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent
Quantity of Work	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent
Conduct	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent
Overall Rating	<input type="checkbox"/> Poor	<input type="checkbox"/> Good	<input type="checkbox"/> Very Good	<input type="checkbox"/> Excellent

Reviewed and Approved By

Training Manager Signature: _____

Date: _____



Sample Template On Training Report

J Ma



Sample Template On Training Report:

Unveiling the Power of Verbal Artistry: An Emotional Sojourn through **Sample Template On Training Report**

In some sort of inundated with monitors and the cacophony of fast communication, the profound energy and mental resonance of verbal beauty usually fade into obscurity, eclipsed by the continuous assault of noise and distractions. Yet, nestled within the musical pages of **Sample Template On Training Report**, a fascinating work of literary beauty that pulses with organic emotions, lies an wonderful trip waiting to be embarked upon. Composed by a virtuoso wordsmith, this interesting opus manuals visitors on a psychological odyssey, softly revealing the latent possible and profound influence embedded within the intricate internet of language. Within the heart-wrenching expanse with this evocative evaluation, we can embark upon an introspective exploration of the book is key styles, dissect their captivating writing design, and immerse ourselves in the indelible effect it leaves upon the depths of readers souls.

<https://crm.avenza.com/files/Resources/HomePages/section%201%20reinforcement%20atomic%20structure%20and%20chemical%20bonds%2027.pdf>

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