

SUBMISSION OF SPORTS EVENT PROPOSAL

The submission of Sports Event Proposal is to avoid unnecessary and unofficial accommodation of sports event proposal. Proper screening and validation process must be secure by the proponent to ensure effectiveness and legitimacy of the proposed event.

Office or Division:		Unit for Sports Development		
Classification:		Complex		
Type of Transaction:		G2C – Government to Client		
Who may avail:		All		
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
1. Proposal Letter address to the City Mayor		Sports Office/City Mayor's Office		
2. Program/Event Design		Sports Office		
3. Budgetary Requirements				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Log in the client's logbook and submit the proposal letter to the office receiving clerk	1. Give the logbook to the client 1.1 Receive the proposal letter	None	2 minutes	<i>Administrative Aide I</i> (City Sports Office)
2. Undergo an interview about the proposal	2. Conduct interview to verify and validate the proposal preliminary	None	1 hour	<i>Administrative Aide III</i> (City Sports Office)
3. Arrange meeting with the City Mayor and the Sports Office	2.1 Schedule for meetings with the City Mayor and the organizer.	None	5 minutes	Officer in Charge (City Sports Office)
4. Attend meeting for the finalization of details	3. If approved by the City Mayor, OIC-Sports, Program and Events Coordinator, Proponent will meet for planning, budgeting, coordination and finalization of	None	3 hours	Officer in Charge (City Sports Office)

Sample Of Sports Day Event Proposal

**Bram Constandt,Argyro Elisavet
Manoli**



Sample Of Sports Day Event Proposal:

Unveiling the Magic of Words: A Review of "**Sample Of Sports Day Event Proposal**"

In a global defined by information and interconnectivity, the enchanting power of words has acquired unparalleled significance. Their capability to kindle emotions, provoke contemplation, and ignite transformative change is actually awe-inspiring. Enter the realm of "**Sample Of Sports Day Event Proposal**," a mesmerizing literary masterpiece penned by way of a distinguished author, guiding readers on a profound journey to unravel the secrets and potential hidden within every word. In this critique, we shall delve in to the book is central themes, examine its distinctive writing style, and assess its profound effect on the souls of its readers.

<https://crm.avenza.com/About/detail/default.aspx/rt20%20event%20monitor%20quick%20guide.pdf>

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