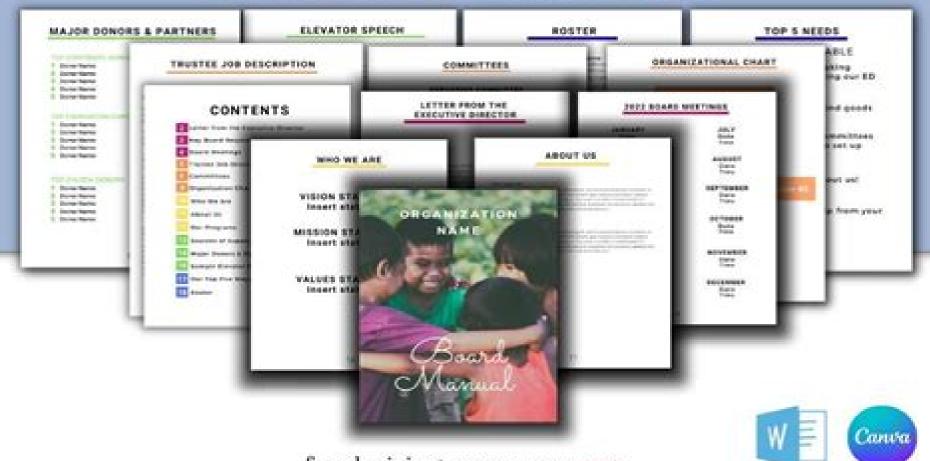


NONPROFIT BOARD MEMBER MANUAL TEMPLATE



Sample Non Profit Board Member Manual

Judd E. Hollander

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Board Member Orientation Michael E. Batts, 2011-02-03 Finally Board member orientation truly simplified Serving on a nonprofit board can be an incredibly rewarding experience for the properly prepared board member This book is for the generous and busy people who agree to give of their time and talents by serving on nonprofit boards Nonprofit boards often fail to do a good job of board member orientation for a variety of reasons It takes a significant amount of time and effort to plan and conduct quality board member orientation programs and every time a new board member arrives it s time to do it again Because of the challenges associated with providing quality board member orientation many nonprofit organizations do not do it at all leaving their board members to wing it This book provides help and support to the truly great men and women serving on nonprofit boards whose service makes a positive difference in the lives of countless people every day This book is a concise and appropriately comprehensive guide to nonprofit board service designed especially for new board members It is a quick read about one hour yet it addresses with accuracy the most significant elements of board service such as mission responsibility duty risk liability and board meeting dynamics Hooey Alerts Watch for Hooey Alerts where the author identifies and dispels common myths and legends about nonprofit board service. There are many sources of false or misleading information about the nonprofit board service environment A perfect example is the often vaguely worded and intimidating assertion or implication that the Sarbanes Oxley Act passed by Congress in 2002 applies to nonprofit organizations in a manner similar to how it applies to publicly traded companies It does not Reviews This book is the perfect guide for every nonprofit board member Concise highly informative and loaded with nuggets of wisdom it s a must read that will take board members to the next level of successful board governance J Todd Chasteen General Counsel Samaritan s Purse Mike Batts has put his quarter century of advising and serving on nonprofit boards to good use in this accurate and easy to read book In addition to describing major principles of nonprofit law and governance the book provides helpful questions to guide board members in understanding the practical applications of the concepts discussed While geared primarily toward helping new board members get up to speed quickly it should also help veteran board members discharge their stewardship roles wisely and efficiently Chuck Hartman Associate Professor of Business Law and Accounting Cedarville University This book Board Member Orientation is exactly what a busy volunteer board member needs The board member s duties are presented in a clear and concise manner from the perspective of someone who has been around many boards With a focus on those issues that are most common and or most important it is perfect for board member orientation and for quick reference reminders for the experienced board member Doug Starcher Partner Broad Cassel This book provides clear no nonsense guidance on the basic issues for new nonprofit board members Using this book for board member orientation will ensure your organization has communicated fundamental governance issues and will assist the board in determining risk management strategies Dan Busby President ECFA The Simple Board Member Orientation Process Using This Book 1 Your board

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and other crucial topics receive careful and full discussion The 2018 edition also contains a thorough description of tax laws affecting churches and other nonprofit organizations ensuring compliance with all regulations. The book includes expert advice on handling charitable gifts sample policies and procedures easy techniques for simplifying financial policies and procedures insights on medical expense reimbursements key steps in sound compensation planning and examples of required IRS filings

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