

Resume Grading Rubric

Student Name: _____

Peer Evaluator: _____

Skill	Outstanding	Good	Average	Unsatisfactory	Total
PRESENTATION/FORMAT	<ul style="list-style-type: none"> • Typed or computer generated • Balanced margins with eye appeal • Format highlights strengths and information • Appropriate fonts and point size used with variety 	<ul style="list-style-type: none"> • Typed or computer generated • Balanced margins • Format identifies strengths and information • Appropriate fonts and point size used 	<ul style="list-style-type: none"> • Typed or computer generated • Somewhat balanced margins • Format identifies strengths and information • No variation in fonts and/or point size 	<ul style="list-style-type: none"> • Typed or computer generated • Unbalanced margins • Format detracts from strengths and information • Fonts distract from readability 	
Ranking Points	10	8	7	6	
JOB-SPECIFIC / VOLUNTEER INFORMATION	<ul style="list-style-type: none"> • All action phrases used to describe duties and skills • Information demonstrates ability to perform the job • Professional terminology used when describing skills 	<ul style="list-style-type: none"> • 1-2 duties/skills lack action phrases • Information demonstrates ability to perform the job • Some professional terminology used when describing skills 	<ul style="list-style-type: none"> • 3-4 duties/skills lack action phrases • Some information demonstrates ability to perform the job 	<ul style="list-style-type: none"> • 5-6 duties/skills lack action phrases • Information does not clearly demonstrate ability to perform the job 	
Ranking Points	15	12	11	10	
RESUME CONTENT	<ul style="list-style-type: none"> • Heading, objective, skills, experience, and education covered in detail • Extra information given to enhance resume 	<ul style="list-style-type: none"> • Heading, objective, skills, experience, and education covered in some detail • Extra information given to enhance resume 	<ul style="list-style-type: none"> • Heading, objective, skills, experience, and education covered with little detail • Minimal extra information given to enhance resume 	<ul style="list-style-type: none"> • Missing one of the following: heading, objective, experience, or education • No extra information given to enhance resume 	
Ranking Points	15	12	11	10	
SPELLING & GRAMMAR	<ul style="list-style-type: none"> • No spelling errors • No grammar errors 	<ul style="list-style-type: none"> • 1-2 spelling errors • 1-2 grammar errors 	<ul style="list-style-type: none"> • 3-4 spelling errors • 3-4 grammar errors 	<ul style="list-style-type: none"> • 5-6 spelling errors • 5-6 grammar errors 	
Ranking Points	10	8	6	4	
					TOTAL SCORE:

Comments:

Sample Rubric For Grading Essays

Judith Arter, Jay McTighe



Sample Rubric For Grading Essays:

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In an electronic era where connections and knowledge reign supreme, the enchanting power of language has become more apparent than ever. Its capability to stir emotions, provoke thought, and instigate transformation is actually remarkable. This extraordinary book, aptly titled "**Sample Rubric For Grading Essays**," compiled by a highly acclaimed author, immerses readers in a captivating exploration of the significance of language and its profound impact on our existence. Throughout this critique, we shall delve into the book's central themes, evaluate its unique writing style, and assess its overall influence on its readership.

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