

1. The table shows the distribution of seats and textbooks to selected schools by the government of The Federal Republic of Nigeria.

SCHOOL	SEAT	BOOK
Queens College, Yaba	250	300
FGC, Enugu	250	250
Kings College, Lagos	350	400
FGC, Okigwe	190	180
FGC, Oyo	260	250
FGC, Benin	340	200
FGC, Sokoto	290	200
FGGC, Zamfara	185	180
FGGC, Umuahia	230	195
FGC, Okposi	150	145
FGGC, Kaduna	400	350

- (a) Open an MS-Excel environment and enter the data in the table.
- (b) Using appropriate commands in MS-Excel produce;
- a composite bar chart to illustrate the distribution;
 - the sum of each commodity;
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