

Dear Principal:

It is my pleasure to recommend Laura Lynn as a teacher for your school. She is licensed and certified to teach kindergarten through third grade and I can promise you that she is a teacher of extraordinary talent and dedication. I have first-hand experience with Laura's work in the classroom. I am not only a member of the local school board, but my son was in Laura's second grade class last year.

Laura sets high, but not unreasonable, standards for her students and then she gives them the tools to succeed. Students are motivated and intellectually stimulated in her classroom and her successful teaching techniques are reflected in her students standardized test scores.

An insightful educator, Laura recognizes early on when a student is struggling in her class and she takes steps to give the student extra help before or after school, meets with parents to solicit help at home or recommends special testing and tutoring to get the student up to speed. She cares deeply about each child in her class and works hard to make sure no one is left behind.

Our school system wills Miss Laura Lynn's many teaching talents but she will be following her husband to Texas where his company has transferred him. I hope you will seriously consider hiring Laura to teach in your school. I am confident that you will be pleased with her abilities. Please feel free to contact me for further information at 555-555-5555 or by email at email@email.com.

Sincerely,

XYZ

ABC County School Board

Sample School Paraprofessional Letter Of Recommendation

Frederick C. Lunenburg, Allan Ornstein



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Survival Skills for the Principalship John Blaydes, 2004-01-22 A great book designed to lighten the load of school administrators filled with practical easy to implement strategies short cuts time savers and sample forms and letters A valuable reference guide for effective school leadership Fran Madison Cohee NAESP California State Representative Principal White Oak Elementary CA If you are looking for insight rejuvenation and thoughtful practical strategies for success in your role as a school leader look no further John Blaydes helps us remember why we became educators why we want to continue and why inspirational leadership is essential to schools Jane Foley Vice President National Educator Awards Milken Family Foundation Santa Monica CA Clearly Blaydes planned well as he linked the themes from one chapter to the next It will no doubt be a valued tool for school administrators Daniel P Gaffney Principal Howard R Yocum Elementary School NJ Discover the new 3 Rs of school leadership resiliency renewal and reflection Today s principals face unique challenges demands of time knowledge and organization that take their toll on even the most flexible leader This compilation of resources offers practical ready to use solutions to the issues and dilemmas principals face every day You can tap into these valuable resources for years to come as a long term support that will enable you to use your time and energy more effectively reduce personal stress spark new ideas and programs and enhance your effectiveness as an inspirational school leader Inside you ll find Highly practical strategies for strengthening your school s instructional program Tips ideas and techniques for creating a climate of excellence in your school Ways to lighten up laugh more and bring humor to your school community Proven strategies used by award winning principals to maintain balance in their lives Methods for managing the impact of stress on your performance and renew your energy for the important work of the principalship Learn to work smarter and discover the time to build a welcoming and purposeful learning environment for yourself your staff and ultimately your students *The Cooperating Teacher Handbook* Johnson Obamehinti, 2009-08-21 Student teaching can be an overwhelming experience for both the student teacher and cooperating teacher This Cooperating Handbook is designed to enable this experience to be a smooth one The handbook is a guide for districts schools colleges of education to empower cooperating teachers to navigate the field experience with ease and confidence It provides a step by step guide through the various stages of the student teaching experience These include orienting the student teacher to the school preparing the student teacher for the classroom planning how to phase the student teacher into and out of lead teaching providing feedback and writing letters of recommendation Also provided is a list of web based and other curriculum and management resources that might be helpful to the student teacher The appendices section contains valuable checklists sample schedules and sample letters of recommendation that could be modified for your use Each chapter has been simplified to make it easy to follow and implement **Educational Administration** Frederick C. Lunenburg, Allan Ornstein, 2021-01-13 Now with SAGE Publishing The bestselling Educational Administration Concepts and Practices has been considered the standard for all educational

administration textbooks for three decades A thorough and comprehensive revision the Seventh Edition continues to balance theory and research with practical application for prospective and practicing school administrators While maintaining the book s hallmark features a friendly and approachable writing style cutting edge content and compelling pedagogy authors Frederick C Lunenburg and Allan Ornstein present research based practices while discussing topical issues facing school administrators today Included with this title The password protected Instructor Resource Site formally known as SAGE Edge offers access to all text specific resources including a test bank and editable chapter specific PowerPoint slides

The Practice of Assessment in Music Education Frank Abrahams,2010

How to Say the Right Thing Every Time Robert D. Ramsey,2009 I had several ah ha moments while reading this book Kudos to the author for creating a meaningful guide for today s school administrator Marie Blum SuperintendentCanaseraga Central School District NY A good tool for administrators and teacher leaders with its readability content emphasis and real life examples Russ Bennett SuperintendentAurora City Schools OH Time tested techniques for communicating effectively with all educational stakeholders For school leaders being an effective communicator is one of the most vital and sometimes most challenging parts of the job This user friendly resource provides practical strategies for improving daily interactions with students colleagues parents and other stakeholders as well as guidelines for avoiding missteps when critical issues arise Each chapter presents do s and don ts for effective verbal and written communication in a variety of situations from public speaking and working with the media to straight talk for approaching students about sensitive topics such as sex gangs and substance abuse This revised edition also assists educators with How to s for dealing with natural and man made disasters A new chapter on differentiating communication to reach a wide audience A new section on communicating with school board members Use the tools and real world examples in this invaluable reference to resolve difficult situations and build positive relationships

Acing Admissions Kavita Mehta, Kimberly Wright Dixit,2020-03-28 Acing Admissions is the only guide you need to help navigate the US undergraduate studies application process Written with the international student in mind Acing Admissions outlines frameworks for developing a college list provides a step by step guide to submitting your application and describes the range of financial aid options available to international students The book also gives detailed timelines with checkpoints for students who want to start planning as early as 8th grade Practical advice is conveyed through anecdotes and case studies featuring real applicant stories based on the authors years of experience running an education consulting practice for students and families living outside the US

Teacher Evaluation Kenneth D. Peterson,2000-05-19 The original edition published in August 1995 challenges current teacher evaluation and school practice The book discusses stages of teacher choice teacher responsibilities for evaluation and suggests ways for teachers to become more involved and in control of their own evaluation Combining information and techniques from his academic studies and evaluation experiences Peterson presents a coherent field tested set of new practices for teacher evaluation The revised edition adds new chapters

on the role of the principal in changed teacher evaluation how districts can transition from current practice to improved practices the use of national standards developments in using pupil achievement data and puts a new emphasis on developing sociologically The Internet as a resource for local development is encouraged 67 web sites are recommended as starting points New resources for local development have been added from extensive field testing and analysis forms have been improved and district level principles have been assembled Substantial material has been added on the topic of responding to deficient teacher practice Finally the research literature has been augmented

Breaking Down the Schoolhouse Doors Stephen V. Newton, 2018-12-14 College students finishing their academic preparation programs face the difficult challenge of transitioning into the teaching profession In a short period of time they can no longer function as a student themselves and must immediately transform into a professional educator This can be a difficult challenge for a young person and they need guidance doing this successfully The one opportunity college students have in gaining practical experience as a teacher is through the student teaching experience Unfortunately many students squander this critical opportunity and finish their assignment without maximizing their own learning and without capitalizing on professional opportunities that they will need to be hired as a teacher By building a professional brand name through a thoughtful preservice teaching experience novice educators are better able to survive the application and interview process and secure a teaching position Capitalizing on the difficult transition point between the college experience and the school environment is more important than ever When this is done in a systematic and thoughtful manner educators can be certain that they are as prepared as possible to enter the demanding profession of education

The Principal's Quick-Reference Guide to School Law Dennis R. Dunklee, Robert J. Shoop, 2006-04-05 The authors have taken a topic which could cover volumes and produced a concise easily understood desk reference which I have already used on the job Stephen Harding Principal Terry High School MS Minimize site based risk while respecting the legal rights of students staff and parents Principals deal with complicated and potentially damaging legal issues every day and now there is an accurate accessible tool written in plain English that can give administrators the information they need to do their jobs while minimizing legal risk While retaining the reader friendly format from their first edition Dennis R Dunklee and Robert J Shoop recognized school law experts provide additional programmatic guidance for other school district personnel management cues and risk management guidelines a comprehensive index additional references to landmark court cases coverage of the No Child Left Behind Act and information on state created danger and deliberate indifference This second edition helps school administrators quickly find important legal guidance for issues that include Staff selection and evaluation Student rights and discipline Special education and the reauthorized IDEA Copyright law Search and seizure Sexual harassment and sexual exploitation And many more This essential desk reference offers a straightforward resource on translating school law into practice and can be used as a day to day reference guide or a comprehensive overview of school law today

The Marginal Teacher C. Edward

Lawrence, 2005-04-13 Updated Edition of Bestseller Simplify complicated teacher dismissals by doing your homework Are you faced with the difficult task of teacher evaluations Does the burden of proof fall to you in cases of teacher dismissals For over a decade principals have turned to The Marginal Teacher as a resource for ensuring instructional competency in their schools This third edition of The Marginal Teacher offers timely solutions for successfully dealing with marginal teachers Lawrence illustrates the proper actions that principals should integrate into the evaluation processes to successfully gather documentation to help improve or terminate an ineffective teacher Complete with tools and resources to streamline the evaluation process you ll find An updated PC or Mac CD ROM with customizable forms checklists calendars and teacher dismissal documentation Understanding the evaluation process procedures policies and new legislation Handling nontenured teacher dismissal Integrating classroom observation techniques Dealing with teacher misconduct Incorporating action steps for conducting the school level dismissal meeting Let this time tested guide ease the difficult task of teacher dismissal

Teacher Selection and Interview Portfolios Ronald K. Theel, 2002-04-27 The major research questions for this study were a What forms do teacher interview portfolios take b What meaning do school principals make of these portfolios c How if at all are teacher portfolios being used by principals in deciding whom to hire This was a case study using qualitative research procedures The study was situated in the hiring policies and practices of Central City School District from 1995 to 1999 Semi structured interviews of 18 k 12 principals and 4 key informants were primary means of data gathering Document analyses supplemented interview data Interview portfolios typically consisted of lesson plans photographs of projects activities and teacher student interactions and supporting examples of classroom practice Statements of educational philosophy credentials letters of reference transcripts and other background information were also included Most principals viewed portfolios as a way for candidates to express their educational beliefs illustrate skills and methods and supplement the interview with examples from applicants experience Principals expressed a desire for more evidence of having used the portfolio development process as a means of reflection and introspection Overall interview portfolios were not key contributors to principals hiring decisions The reasons for this varied Some principals mentioned time constraints during interviews Others expressed skepticism that portfolios provided meaningful evidence of candidates teaching ability and people skills Propositions and implications for future research center on portfolio format and assessment criteria authenticity and self knowledge selection interview procedures teacher preparation teacher recruitment and hiring and information management in Central City School District Perhaps one of the most valuable benefits of the portfolio process lies in the development of a new norm for the profession placing discussion and debate about what constitutes good teaching into a public forum Popular Educator ,1923 21st Century Education: A Reference Handbook Thomas L Good, 2008-10-01 21st Century Education A Reference Handbook offers 100 chapters written by leading experts in the field that highlight the most important topics issues questions and debates facing educators today This comprehensive and authoritative two volume

work provides undergraduate education majors with insight into the rich array of issues inherent in education issues informing debates that involve all Americans Key Features Provides undergraduate majors with an authoritative reference source ideal for their classroom research needs preparation for GREs and research into directions to take in pursuing a graduate degree or career Offers more detailed information than encyclopedia entries but not as much jargon detail or density as journal articles or research handbook chapters Explores educational policy and reform teacher education and certification educational administration curriculum and instruction Offers a reader friendly common format Theory Methods Applications Comparison Future Directions Summary References and Further Readings 21st Century Education A Reference Handbook is designed to prepare teachers professors and administrators for their future careers informing the debates and preparing them to address the questions and meet the challenges of education today *When You're the New Teacher* Elizabeth Soslau, 2024-10-08 Self directed self paced professional learning teachers can use to build agency and improve their practice with easy to digest ideas that can be implemented in the classroom the next day Teachers start their professional journey with a clear aim to teach well so students thrive socially emotionally and academically All too often though the hard realities of teaching mandated curricula scripted lesson plans overloaded schedules students personal struggles hamper the best of intentions Navigating these challenges and avoiding burnout calls for teachers to build strong relationships among colleagues students families and communities Those relationships in turn help teachers create contexts for deep learning reflection and student centered instruction This book provides strategies and tools for doing all this This must have resource Provides student teachers and new teachers with a clear set of actions to move into their position and teach well right from the start Offers practical step by step guidance for building relationships with colleagues and administrators affirming students identities navigating challenges with other professionals and putting love and care at the heart of teaching Helps educators build a foundation and philosophy for teaching and collaborating and includes stories from educators and sample dialogues Dr Elizabeth Soslau wrote this book to be a resource for self directed self paced professional learning that teachers could use to develop and improve their practice with easy to digest ideas that can be implemented in the classroom the next day It s a guide that every student teacher in service teacher host teacher and student teaching field instructor needs *Resources in Education* ,1998-05 **Teacher Education Quarterly** ,1983 *Professional Service Across the Field of Education* Joy Egbert, Mary F. Roe, 2016-02-12 Service is increasingly recognized as a crucial part of academic life and in this incredibly competitive industry trustworthy best practice guides are notably missing Even with supportive mentors many emergent scholars are left to learn these lessons the hard way In this straightforward and thorough book Joy Egbert and Mary Roe address the most common challenges facing academics at all stages of their careers as they navigate the world of professional service Illuminating the unspoken rules behind book reviewing anticipating the difficulties of collaborating offering support on chairing mentoring and graduate student committees chairmanship and more this book

is a must have for anyone starting an academic career in Education and for veteran academics who want to polish their skills

Involving Parents of Students with Special needs Jill C. Dardig, 2016-05-24 This book helps readers with real world situations It is easy and user friendly this book provides strategies and tools to aid in communicating with parents

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