

[Project Name]

Focus Group Moderator Guide

[Tip: look for square brackets to update this template with your content]

Date: _____

Moderator: _____

Focus Group Details

[Include details of the focus group to reference.]

[Example:

- Focus groups will be [1-1.5 hours] in length
- The number of the participants will be between [4 - 8 people] in each group
- The moderator will facilitate the discussion, not lead it
- Focus groups will be audio recorded and transcribed afterward
- Findings will be included in an evaluation report delivered to [Organization]

Sample Focus Group Guide

Holly Edmunds

A red circular graphic with a gradient, appearing as a partial circle or a thick arrow pointing to the right, located on the right side of the slide.

Sample Focus Group Guide:

The Focus Group Guidebook David L. Morgan, Richard A. Krueger, Jean A. King, 1998 The Focus Group Guide book is part of the six volume Focus Group Kit which offers the information needed to conduct a state of the art focus group from the initial planning stages through to analysing and reporting the data

The Focus Group Research Handbook Holly Edmunds, 2000-05-22 The Focus Group Research Handbook is a comprehensive guide to contracting with a market research vendor to create a customized focus group study for your business or organization Author Holly Edmunds thoroughly explains and simplifies the methodology of focus group studies and comprehensively outlines the steps you ll need to follow to implement and then analyze focus group research From designing research vendor questionnaires to selecting an effective moderator from analyzing results to turning those results into workplace gains this book will provide you with all the tools and tips you ll need to simplify the focus group process

Focus Groups Richard A. Krueger, Mary Anne Casey, 2009 The Fourth Edition of the bestselling Focus Groups A Practical Guide for Applied Research offers an easy to ready overview of sound focus group practices Authors Richard A Krueger Mary Anne Casey describe how one can set up and conduct quality and effective focus group interviews The process depicted is unbiased non judgmental and is respectful of all views It is a deliberate and systematic way of listening that is helpful to public and private organizations as they listen to stakeholders customers and employees This book cuts through the theory and gives hand on advice to those who are seeking to actually conduct a focus group It is most helpful for conducting focus groups for research or evaluation with public non profit educational health human service and religious organizations Key Features Offers the latest on telephone and Internet focus groups Provides suggested focus group questions that help students construct quality questions that engage participants and produce dependable and valid results Gives solid information on organizational focus groups Presents ways on how to recruit participants to the focus group Contains a number of practical tips that actually work It is written for the person who has to plan recruit develop questions moderate analyze and report the results Incorporates icons throughout the book that offer tips examples additional resources and others bits of practical information Intended Audience This book is appropriate for a variety of research methods and evaluation courses in departments such as education sociology political science journalism business marketing public administration and public health

The Fieldstone Alliance Nonprofit Guide to Conducting Successful Focus Groups Judith Sharken Simon, Amherst H Wilder Foundation, 1999-01-15 Practical and easy to use Conducting Successful Focus Groups gives you the practical guidance to do focus groups using little more than staff or volunteer time and the cost of refreshments In ten easy to follow steps you ll learn how to plan and conduct focus groups and most importantly how to put the results into action

- 1 Create a focused purpose statement
- 2 Set up a realistic timeline
- 3 Decide who and how many participants to invite
- 4 Generate questions that ll get the information you need
- 5 Write a focus group script
- 6 Choose a facilitator
- 7 Find a location that puts people at ease
- 8 Run the focus group
- 9 Put the results into

action Each step is followed by a task statement that sums up what you need to do before moving on Examples worksheets answers to frequently asked questions and an annotated bibliography make the job even easier People feel flattered when you ask for their opinions in fact most love to tell you what they think With *Conducting Successful Focus Groups* you ll have the tools to use focus groups effectively and make better informed plans [Understanding Focus Group Discussions](#) Monique M. Hennink,2014 This volume guides readers on practical and theoretical considerations in conducting focus group research Separate chapters are devoted to writing focus group methods and presenting findings Strategies for assessing the quality of focus group research are included and case study examples of field research are provided throughout **Focus Groups** Gloria E. Bader,Catherine A. Rossi,1998 *Developing Questions for Focus Groups* David L. Morgan,Richard A. Krueger,Jean A. King,1998 Volume 3 of this series describes a practical process for identifying powerful themes offers a clear strategy for translating these themes into questions It also makes the process of developing good questions a practical proposition [Creating the Viewer](#) Justin Wyatt,2024-04-23 A study of the largely hidden world of primary media market research and the different methods used to understand how the viewer is pictured in the industry The first book on the intersection between market research and media *Creating the Viewer* takes a critical look at media companies studies of television viewers the assumptions behind these studies and the images of the viewer that are constructed through them Justin Wyatt examines various types of market research including talent testing pilot testing series maintenance brand studies and new show ideation providing examples from a range of programming including news sitcoms reality shows and dramas He looks at brand studies for networks such as E and examines how the brands of individuals such as showrunner Ryan Murphy can be tested Both an analytical and practical work the book includes sample questionnaires and paths for study moderators and research analysts to follow Drawn from over fifteen years of experience in research departments at various media companies *Creating the Viewer* looks toward the future of media viewership discussing how the concept of the viewer has changed in the age of streaming how services such as Netflix view market research and how viewers themselves can shift the industry through their media choices behaviors and activities **Fundamentals of Educational Research** Garry Anderson,Nancy Arsenault,2005-06-22 Cuts through the complexities of educational research to give the novice reader a sound basis to define develop and conduct study while providing insights for even the accomplished reader [Community Health Education and Promotion](#) Mary Ellen Wurzbach,2002 Written for students and health professionals this guide to health care education program development applies the Nursing Process or problem solving approach to the project It outlines each step in the process including planning design implementation promotion and evaluation Chapters cover personnel management community assessment and mobilization cultural competency material effectiveness publicity and diversity The education of populations with shared risks exposures and behaviors is emphasized Annotation copyrighted by Book News Inc Portland OR *Proceedings of the International Conference on Innovation & Entrepreneurship in*

Computing, Engineering & Science Education (InvENT 2024) Nur Atiqah Sia Abdullah, Teoh Sian Hoon, Nurshamshida Md Shamsudin, Rafeah Legino, 2024-11-29 This is an open access book Universiti Teknologi MARA is proud to host the International Conference on Innovation and Entrepreneurship in Computing Engineering and Science Education 2024 or in short InvENT2024 a signature programme of the Asia Technological University Network ATU Net which was inaugurated in 2023 in Brunei This event will also be co hosted by the University of Science and Technology of the Southern Philippine USTP The event will be held in Shah Alam the capital of Selangor between 20 and 22 August 2024 The theme of the event is Converging Innovation with Soul AI in Entrepreneurship Technology and Education The theme was selected in accordance with the growing concern about the fast growing development of AI which has now transcended almost every aspect of living The AI industry itself is said to be a capital that can boost the Malaysian economy As it grows it raises questions about itself and our future in this world This event is therefore set up as a platform that will collate information from academics industry and government sectors through powerful speeches informative exhibitions and paper presentations on AI use and development in computing engineering science and entrepreneurship A special highlight will be the plenary on the first day and the officiating speech by the Malaysian Prime Minister the YAB Dato Seri Anwar Ibrahim whose speech will be about integrating and guiding AI into civilized society as prescribed in Malaysia's National Artificial Intelligence AI Roadmap 2021 2025 The second day plenary will be by a well known and much respected AI proponent and editor in chief of a few respected peer reviewed journals Prof Dr Hamido Fujita who will be talking about AI technology innovation application and education Join us to learn more about AI

Research Methods and Writing Research Proposals, **Strategic Planning for Public Relations** Ronald D. Smith, 2020-11-11 The sixth edition of Strategic Planning for Public Relations offers an innovative and clear approach for students wanting to learn how to develop public relations campaigns Ron Smith shows how to implement research driven strategic campaigns drawing on his experience as a professional in the industry and his teaching in the classroom He turns complex problem solving and decision making processes in strategic communication and public relations into easy to follow steps flexible enough to apply to various situations and organizations in the real world This new edition includes real world diverse examples of cases and current events along with classic cases that stand the test of time It includes new research on opinions and practices covers award winning public relations campaigns and significantly increases information on social media with a reformatting of the Tactics section to highlight internet based and social media As a leader in teaching public relations strategy this text is ideal for students in upper division undergraduate and graduate courses in public relations strategy and campaigns Complementing the book are online resources for both students and instructors For students chapter overviews useful links to professional organizations and resources and an overview of careers in public relations For instructors an instructors manual lecture slides and sample course materials Please visit www.routledge.com/cw/smith

The Sage Handbook of Qualitative Research Quality Uwe Flick, 2024-12-12 This Sage Handbook

presents an interdisciplinary collection of chapters exploring how to assess the quality of collecting and analysing qualitative data while maintaining a focus on diversity digital and critical approaches The Handbook considers essential questions such as what is good qualitative research What makes qualitative research good research And how can we make qualitative research better research Contributions come from a wide array of experts and highlight answers to questions from various disciplinary and geographical areas from mixed methods to multimodal and online research from specific types of data and methods to specific target groups and from theoretical and epistemological contexts to those where funding has an impact on how research is done and assessed Qualitative research has evolved in many respects in recent decades and has grown increasingly multidisciplinary Research in general is facing new challenges around how to take diversity and decolonisation into account in what researchers do as well as how to produce and communicate qualitative research quality This Handbook offers a timely overview of such developments and will support researchers involved in planning designing doing and evaluating qualitative research in developing an increased sensitivity for contemporary debates and challenges in the field Part I Philosophies and Epistemologies of Qualitative Research Quality Part II Disciplinary Discourses of Qualitative Research Quality Part III Qualitative Research Quality for Specific Approaches Part IV Rethinking Qualitative Research Quality for Specific Methods and Data Part V Rethinking Strategies for Quality in Qualitative Research Part VI Rethinking Criteria for Quality in Qualitative Research Part VII Extending Contexts and Challenges for Qualitative Research Quality

ECEL2006-5th European Conference on elearning , Focus Group Interviews in Education and Psychology

Sharon Vaughn, Jeanne Shay Schumm, Jane Sinagub, Jane M. Sinagub, 1996-01-18 This manuscript provides a blueprint for people conducting focus groups The examples are highly useful and in combination with the book give people the information they need to actually run a focus group Chapter nine is uniquely useful for educators who frequently work with children and teachers in school settings The concrete examples will be extremely helpful to focus group moderators The book will be useful for reference and for courses in survey research I will recommend the book for both purposes Kathy Green University of Denver This book does a nice job of providing readers with the specific steps necessary to conduct focus groups If a person had never heard of a focus group interview before reading this book they would have an excellent comprehension of the history specific methods and pitfalls of using the focus group interview methodology Thomas M Archer The Ohio State University Why use focus groups in educational and psychological research The focus group interview is a research tool that holds great promise for application in educational and psychological research Focus groups offer an effective way to obtain knowledge about what key stakeholders think and feel resulting in information that yields better surveys evaluations and research studies Although there are numerous books and articles that address focus groups most are directed at business and marketing Focus Group Interviews in Education and Psychology shows the specific steps to take to conduct focus groups in educational and psychological settings Through the use of numerous examples the authors show readers how to prepare

for a focus group create a moderator's guide select a setting and analyze the results gleaned from focus groups In addition they devote an entire chapter to doing focus groups with adolescents and children Each chapter contains numerous procedural tables as well as end of chapter applications for performing trial runs of the techniques discussed Qualitative and quantitative researchers and students in education and psychology will find this book a useful guide for refining their research instruments and for opening new vistas to understanding their subjects responses Focus Group Interviews in Education and Psychology is an invaluable tool that is beneficial to researchers and professionals in research methods evaluation psychology education and social work **Survey Research Methodology, 1990-1999** Graham R.

Walden,2002-09-30 Survey research is one of the most widely used research methodologies across the social and behavioral sciences Two trends that have had a major impact on the development of survey methods over the last decade are 1 the application of techniques and theories from cognitive psychology to the understanding and reduction of survey measurement error and 2 the application of new computer and telephony technologies to data collection and analysis These trends and other emerging issues from the 1990's literature on survey research methods are captured here in 617 detailed annotations to monographs journals government documents dissertations and ERIC documents Annotations include examples from business criminology education health and medicine law library science mass media military science political science psychology sociology social work religion and women's studies The bibliographic entries provide every useful element including series names complete subtitles and overall text page numbers as well as chapter page numbers The extensive annotations are more complete and more detailed than is typical for annotated bibliographies The descriptions include highlights of the study data and sufficient detail to enable the reader to make an informed choice as to whether to seek the full text Appendices include journals cited and the major survey research organizations The annotations are easily accessed through author and subject indexes **Making Health Communication Programs Work (rev. Ed.)** Elaine Bratic

Arkin,2009-05 A revision of the original Making Health Communication Programs Work first printed in 1989 which the Nat Cancer Inst NCI developed to guide communication program planning During the 25 years that NCI has been involved in health communication ongoing evaluation of their communication programs has affirmed the value of using specific communication strategies to promote health and prevent disease Research and practice continue to expand the NCI's understanding of the principles and techniques that provide a sound foundation for successful health communication programs This revision updates communication planning guidelines to account for advances in knowledge and technology during the past decade **The Practical Handbook and Guide to Focus Group Research** Thomas L. Greenbaum,1988

Program Evaluation in School Counseling Michael S. Trevisan,John C. Carey,2020-02-28 Program Evaluation in School Counseling is the first book on program evaluation that looks to the field and literature of program evaluation and then relates methods procedures and practices back to the practice of school counseling Written by two accomplished

authors who teamed up to build evaluation capacity among school and school based counselors internationally the book highlights their interdisciplinary work covering many years and several continents Based on the authors model for teaching program evaluation and their research on school counselor competence in program evaluation this concise clear and practical guide supports the continuing professional development of school counselors through training workshops and self study This book addresses the program evaluation knowledge skills and understandings that school based counselors are expected to use in line with the CACREP 2016 Standards The book is intended as a companion text for university courses in research methods and or in the organization and administration of counseling services It is also appropriate as a self study guide to help practicing school counselors develop expertise in evaluation

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