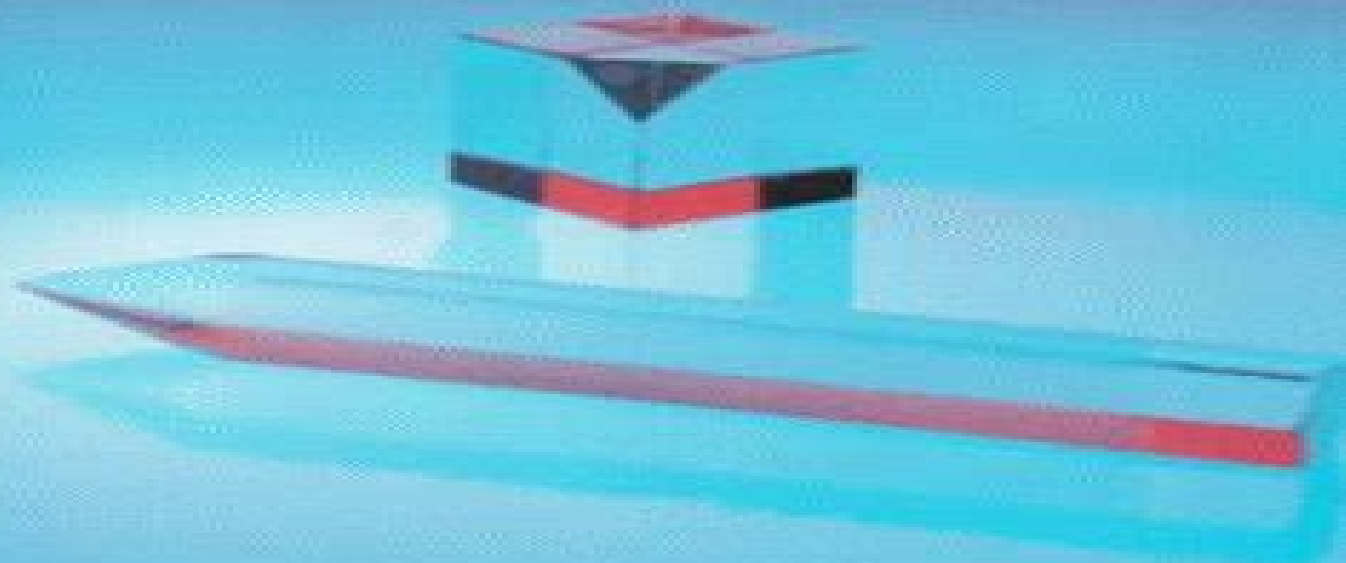


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Plain English Handbook 9th Edition

Joanne B. Ries, Carl G. Leukefeld



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cited list entries in MLA style using the template of core elements It features advice on punctuation grammar inclusive language formatting research papers and in text citations Includes an appendix of sample works cited list entries illustrations and an index

Legal Writing in Plain English Bryan A. Garner, 2022-12-22 This easy to follow guide is useful both as a general course of instruction and as a targeted aid in solving particular legal writing problems Harvard Law Review Clear concise down to earth and powerful all too often legal writing embodies none of these qualities Its reputation for obscurity and needless legalese is widespread For more than twenty years Bryan A Garner s Legal Writing in Plain English has helped address this problem by providing lawyers judges paralegals law students and legal scholars with sound advice and practical tools for improving their written work The leading guide to clear writing in the field this indispensable volume encourages legal writers to challenge conventions and offers valuable insights into the writing process that will appeal to other professionals how to organize ideas create and refine prose and improve editing skills Accessible and witty Legal Writing in Plain English draws on real life writing samples that Garner has gathered through decades of teaching Trenchant advice covers all types of legal materials from analytical and persuasive writing to legal drafting and the book s principles are reinforced by sets of basic intermediate and advanced exercises in each section In this new edition Garner preserves the successful structure of the original while adjusting the content to make it even more classroom friendly He includes case examples from the past decade and addresses the widespread use of legal documents in electronic formats His book remains the standard guide for producing the jargon free language that clients demand and courts reward Those who are willing to approach the book systematically and to complete the exercises will see dramatic improvements in their writing Law Library Journal

LEXICAL LUMINARY Chinua Asuzu, 2025-07-16 This book is a bold incisive companion for the reader who loves language and wants to wield it with precision force and grace Drawing from the author s lifetime of lexical inquiry and legal practice this book blends erudition with clarity and instruction with delight The book invites you to sharpen your vocabulary appreciate the fine distinctions between deceptively similar words and discover the compelling and evocative origins of selected terms Along the way you ll explore the meanings that matter not the obscure or ornamental but the vital and often misunderstood Written for lawyers law students writers judges teachers editors and anyone whose work or passion depends on the exact use of language Lexical Luminary champions clarity over confusion and precision over pretension It refuses encyclopedic overload and instead curates insight what you most need to know and why it matters

The Research Funding Guidebook Joanne B. Ries, Carl G. Leukefeld, 1998 Although the landscape of research funding is continually changing over the past several years one feature has remained consistent people who are young in their careers are expected to take on not only the responsibility of applying for external funding but are also required to get it manage it and renew it in order to keep their research programs projects and careers viable The Research Funding Guidebook begins at the point many grant seekers can identify with rejection Part I emphasizes how to resubmit unfunded applications to make them more competitive

The material contained in this section is invaluable especially since funding sources are now limiting the number of times the same application can be resubmitted Part II goes on to highlight the practical issues of a project after funding has been obtained Here the authors provide a map of the people and places that must become part of a researcher s daily and weekly routine The guidance provided in this part of the book includes a checklist that can be used to aid the newly funded investigator s progress Time management an essential but often overlooked feature of research funding is also dealt with in this section The subjects of other sections of this volume include the small business aspects of maintaining funding for a project and the process of targeting continued funding by determining the next fundable step of a project This is a hands on guide that will never be far from the reach of those using it Topics like what to include in a project proposal tips for competitive writing and how to select funding sources are easily accessed In addition helpful checklists and samples are provided along the way These practical features and the comprehensive up to date information presented make The Research Funding Guidebook an indispensable reference for new and experienced investigators alike Anyone interested in research funding in any academic discipline will find this book useful

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psychology journals **The Dreaded Research Paper** Larry Patriquin, 2025-03-30 In *The Dreaded Research Paper* retired university professor Larry Patriquin draws on decades of teaching experience to bring to light the process of writing and structuring academic papers from the title to the bibliography and everything in between With a focus on undergraduate students Patriquin explains how to conduct research read critically avoid plagiarism and employ formatting how to develop a title an introduction an argument and a conclusion while citing accurately and how to form paragraphs compose clear sentences punctuate properly and quote effectively He also draws attention to words you need to watch such as then vs than ending with dozens of writing dos and don'ts Intended especially for those with little time to spare *The Dreaded Research Paper* is a wellspring of practical advice and concrete examples crammed into a small space This slim volume will give you the skills and the confidence you need to complete works of the highest quality And while it's directed at students this humorous engaging book offers valuable tips for anyone who writes argumentative nonfiction for a living be they scholars journalists or bloggers **The Elements of English** Stan Malless, Jeff McQuain, 2014-08-18 Stan Malles and Jeff McQuain have written this brief yet very important glossary in the spirit of E D Hirsch's bestselling *Cultural Literacy* Here is a dictionary of basic terms for literature composition and grammar that every American no matter their age needs to know Perfect for home and classroom use *The Elements of English* is simple to use unintimidating to read and easy to understand Each area of language arts is divided into its own section and a comprehensive index is also included Each entry is concise yet explained very clearly Examples are listed to illustrate meanings as are reminders hints and tips that further define and elucidate the terms *The Elements of English* has been used very successfully in classrooms across the country This revised and expanded edition includes new entries plus three additional appendices This is a little book that fills a big need and it deserves a wide distribution and readership

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